

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MAY 6, 2014 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC COMMENT
PERIOD TO DISCUSS MATTERS OF CURRENT AND PENDING LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: April 15, 2014 Meeting
3. OLD BUSINESS
 - a) 2014 Road Materials Bid Award
 - b) Blue Ridge Cable Franchise Renewal
 - c) Other
4. NEW BUSINESS
 - a) Draft Personnel Policy Update
 - b) Draft Fire Protection Ordinance Amendment
 - c) Line Painting Quotes
 - d) Other
5. CORRESPONDENCE
 - a) Conashaugh Lake Community Association
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 81,960.61 General Fund
\$ 1,464.98 Park & Rec Fund
 - b) General Fund Balance: \$ 925,119.57
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; William Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss pending and current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the April 15, 2014 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) 2014 Road Materials Bid Award Karen Kleist informed the Board that in accordance with the advertisement, the bids for road materials were opened on May 2, 2014. Three bids were received, but none bid on asphalt mix. The Bid Tabulation is attached and made part of the Minutes. Chairman Mincer requested the bids be tabled for review; the Board agreed.
- ITEM NO. 3(B):**
Blue Ridge Cable Franchise Renewal Karen Kleist provided the last draft of the Cable Franchise renewal agreement for the Board to re-familiarize themselves with. Negotiations with Blue Ridge Cable had trickled to a halt almost two years ago. Disagreements were down to about 4 sections. The Board tabled this item to allow for review.
- ITEM NO. 3(C):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Draft Personnel Policy Update The Board reviewed a proposed update to the Personnel Policy establishing pre-employment physicals, drug/alcohol testing and criminal background checks for all new employees. The Board tabled this item to allow for review by the Solicitor.
- ITEM NO. 4(B):**
Draft Fire Protection Ord Amendment The Board reviewed the proposed amendment requiring the Maintenance Agreements to include language indemnifying the Township. The Board approved the amendment and directed the Secretary to advertise for a public hearing and adoption.
- ITEM NO. 4(C):**
Line Painting Quotes Roadmaster Jim Snyder obtained three quotes: Midlantic Marking \$12,133.75, Interstate Road Marking \$12,953.31, and Alpha Space Control \$13,613.15. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to award the 2014 Line Painting contract to Midlantic Marking, subject to verification of inclusion of the glass beads in accordance with PennDOT specifications.
- ITEM NO. 4(C):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Conashaugh Lake Commun. Assoc. The Board was in receipt of a letter from Conashaugh Lakes Board President John Crerand requesting assistance in opposing PaDEP's new fees for dam registration and inspection, and a requirement for bonding. Annual registration fees run from \$800 to \$1,500; application fees for operation and maintenance of existing dams run from \$6,000 to \$12,500. Failure to register may result in and order to begin draining the reservoir of the dam. The Board will review and possibly contact our legislatures about the new fees.
- ITEM NO. 5(B):**
Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak submitted his report for April. There were 40 fire and 58 EMS dispatches. He informed the Board that he spoke with Lake Adventure's representative regarding the Water Tower land development, and they will be re-aligning the gate, making an adjustment of the hydrant head and will install Knox locks on the gate, buildings and tower ladders.

At Bill's request, the Board authorized the Road Department to sweep the firehouse parking lots.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the April 4-April 27, 2014 Roadmaster Report as submitted by Jim Snyder.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he reviewed Lake Adventure's Monitoring Report for March. The average sewage was 2,857 gpd/occupied vehicle and water was 3,964 gpd/occupied vehicle.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the May 6, 2014 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the bill checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

No public comment was received.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the May 6th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer

DINGMAN TOWNSHIP ~ MAY 6, 2014 ROAD MATERIALS BID

BIDDER	MATERIAL	UNIT PRICE FOB PLANT	TOTAL COST FOB PLANT	UNIT PRICE DELIVERED	TOTAL COST DELIVERED
DINGMANS FERRY STONE Dingmans Ferry, PA	200 Tons 9.5mm Wearing Course	no bid		no bid	
	100 Tons 19mm Binder Course	no bid		no bid	
	100 Tons Surge	\$ 9.00	\$ 900.00	\$ 12.75	\$ 1,275.00
	1000 Tons 2-A Stone	\$ 7.70	\$ 7,700.00	\$ 11.25	\$ 11,250.00
	200 Tons Aashto #3	\$ no bid	\$ no bid	\$ 13.50	\$ 2,700.00
	400 Tons "6S" Antiskid	\$ 12.50	\$ 5,000.00	\$ 16.00	\$ 6,400.00
	300 Tons 3A Antiskid	\$ 12.50	\$ 3,750.00	\$ 16.00	\$ 4,800.00
	300 Tons Screenings	\$ 12.25	\$ 3,675.00	\$ 15.85	\$ 4,755.00
EDWARDS SAND & STONE Elmhurst Twp, PA	200 Tons 9.5mm Wearing Course	no bid		no bid	
	100 Tons 19mm Binder Course	no bid		no bid	
	100 Tons Surge	\$ 9.50	\$ 950.00	\$ 16.50	\$ 1,650.00
	1000 Tons 2-A Stone	\$ 4.50	\$ 4,500.00	\$ 11.50	\$ 11,500.00
	200 Tons Aashto #3	\$ 7.50	\$ 1,500.00	\$ 14.50	\$ 2,900.00
	400 Tons "6S" Antiskid	\$ 9.50	\$ 3,800.00	\$ 16.50	\$ 6,600.00
	300 Tons 3A Antiskid	\$ 9.50	\$ 2,850.00	\$ 16.50	\$ 4,950.00
	300 Tons Screenings	\$ 8.00	\$ 2,400.00	\$ 15.00	\$ 4,500.00
ATKINSON MATERIALS Hawley, PA	200 Tons 9.5mm Wearing Course	no bid		no bid	
	100 Tons 19mm Binder Course	no bid		no bid	
	100 Tons Surge	\$ 8.00	\$ 880.00	\$ 15.75	\$ 1,575.00
	1000 Tons 2-A Stone	\$ 5.50	\$ 5,500.00	\$ 13.25	\$ 13,250.00
	200 Tons Aashto #3	\$ 8.25	\$ 1,650.00	\$ 16.00	\$ 3,200.00
	400 Tons "6S" Antiskid	\$ 13.00	\$ 5,200.00	\$ 20.75	\$ 8,300.00
	300 Tons 3A Antiskid	\$ 13.00	\$ 3,900.00	\$ 20.75	\$ 6,225.00
	300 Tons Screenings	\$ 10.50	\$ 3,150.00	\$ 18.25	\$ 5,475.00