

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
MARCH 18, 2014 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: February 18, 2014 & March 4, 2014 Meetings
3. OLD BUSINESS
 - a) Banner advertising at Park
 - b) Other
4. NEW BUSINESS
 - a) Steve McKean - Zoning Change Request
 - b) Revised Fee Schedule (Building Dept) - Res. # 2014-04
 - c) 2013 Audit Report
 - d) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Lake Adventure Water Tank - Final Land Development/Lot Improvement
6. CORRESPONDENCE
 - a) Blooming Grove Township
 - b) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 74,007.94 General Fund
\$ 16,353.05 Bridge Preserve Fund
\$ 52,880.21 Fire Tax Fund
 - b) General Fund Balance: \$ 373,610.91
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; William Mikulak, EMA Coordinator; Steve McKean, and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the February 18, 2014 and March 4, 2014 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Banner Advertising at Park MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to have the Leagues pay 10% of the revenue received from selling banner advertising (to be located at the Township Park) in lieu of charging for field use. Furthermore, this fee can be waived should the league provide in-kind services, etc. This policy is for this year and will be re-evaluated next year.
- ITEM NO. 3(B):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Zoning Change Request Steve McKean was present to request that the two properties he purchased on Rt. 6 (former Fotowear properties) be changed from RC to R1. He has a buyer for one of the lots who wants to build a home. Residential uses are prohibited in the RC Zone. The parcel has very limited sewage disposal capabilities (only one pit passed). The Board will look at the surrounding zoning and consider Mr. McKean's Request.
- ITEM NO. 4(B):**
Revised Fee Schedule - Res. #2014-04 Karen Kleist presented an revised Fee Schedule updating the building department fees to incorporate Code Inspections Inc. fees. She explained that the new schedule adds a Township Administrative fee (varies according to permit type) to CII's fees. She was very conservative when proposing the fees, and will evaluate them in a few months. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Resolution No. 2014-04, Updated Fee Schedule.
- ITEM NO. 4(C):**
2013 Audit Report The Board reviewed the FY2013 Audit prepared by Kirk, Summa & Co. There were no findings.
- ITEM NO. 4(D):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5:**
SUBDIVISIONS / LAND DEVELOPMENTS
A) Lake Adventure Water Tower - Final Land Development/Lot Improvement: The Board reviewed the final land development plan and documentation including, letter of adequacy from the Township Engineer, comments from the County Planning Commission, and a recommendation from the Planning Commission for approval subject to two conditions: 1. The final land development plan and the Lake Adventure Community Assoc. Utility/Access Easement Plan dated 1/14/14 are to be recorded together, and 2. Approval of the access gate area to the storage facility from the DTVFD Chief Bill Mikulak. When asked, Bill stated that the gate is wide enough, but its alignment needs to be adjusted to allow the fire trucks to make the turn. No one from Lake Adventure has contacted him regarding the fire hydrant. Karen Kleist requested that the need for a CO on the open building and zoning permits be listed also. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Lake Adventure Water Tower Final Land Development subject to approval of the access gate

placement by Bill Mikulak, and that the Utility/Access Easement Plan dated 1/14/14 are to be recorded at the same time.

ITEM NO. 6: CORRESPONDENCE
A) Blooming Grove Township

The Board was in receipt of a letter from the Blooming Grove Board of Supervisors that they have obtained their own FCC radio frequency for EMA purposes and would like to install Dingman Township's frequency into their radios. The Board directed the Secretary to find out if they are referring to the Township or the Fire Department - the Township no longer uses radios.

ITEM NO. 6(B):
Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and commented on an anonymous letter from a Dingman Township Resident who is concerned about the lack of adequate snow removal on numerous roads in Lake Adventure. Chairman Mincer noted that these are private roads over which the Township has no control. If the campsite owners have concerns they should be directed to the Community office; the Fire Department will let the Township know if there is a significant public safety issue.

ITEM NO. 7:
EMERGENCY SERVICES REPORTS

DTVFD Chief Bill Mikulak informed the Board that their truck committee has selected the proposal from Smeal for the new engine/rescue truck at a cost of \$560,000. The Department Board and membership will review the recommendation at their April meeting.

ITEM NO. 8:
ROADMASTER REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 3-16, 2014 Roadmaster Report as submitted.

ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT

Chris Wood reported on his attendance at the PASEO Conference.

ITEM NO. 10:
TREASURER'S REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 18, 2014 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

No public comment was received.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the March 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary / Treasurer