

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JANUARY 21, 2014 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 6, 2014 Organizational Meeting
January 7, 2014 Regular Meeting
3. OLD BUSINESS
 - a) Federal Lands Access Program grant award
 - b) PSATS Convention - April 13-16
 - c) Other
4. NEW BUSINESS
 - a) Grey Towers Heritage Association 8K Run
 - b) BIU Non-UCC Fee Schedule
 - c) Resolution 2014-03 - Updated Fee Schedule
 - d) Other
5. CORRESPONDENCE
 - a) Storb Environmental
 - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 37,928.43 General Fund
 - b) General Fund Balance: \$ 465,394.39
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; George Kleist, Parks & Recreation Commission; Tom Stevens, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the January 6, 2014 Organizational Meeting Minutes and the January 7, 2014 Regular meeting Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Federal Lands Access Program Grant Karen Kleist informed the Board that the Township was awarded approximately \$50,000 under the Federal Lands Access Program for drainage improvements and resurfacing of Cliff Park Road. The project includes \$12,582 matching Township funds plus some in-kind work to be done by Township employees.
- ITEM NO. 3(B): PSATS Convention - April 13-16** Karen Kleist reminded the Board that the Convention is April 13-16, 2014. The Board must name a Voting Delegate. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to designate Dennis Brink and the Township's voting delegate at the annual PSATS convention.
- ITEM NO. 3(C): Other Old Business** George Kleist, Chairman of the Parks Commission was present to discuss the possibility of looking into surveillance cameras for the Park. The Board agreed and suggested he contact Matamoras Recreation as they have cameras at their facility. The Board also expressed disappointment over the recent vandalism done at the park. In addition to breaking some light fixtures, the gate securing the soda machines was damaged and the water fountain stolen off the wall of the building. Chairman Mincer is offering a \$500 personal reward for information leading to the arrest and conviction of the vandals. Anyone with information is urged to call the State Police.
- ITEM NO. 4: NEW BUSINESS**
A) Grey Towers Heritage Assoc. Robert Remillard of the Pinchot Towers Heritage Association was present to inform the Board that they will be having another 8K run this Spring on April 26th. The same route will be followed, part of which goes through Dingman Township. A certificate of insurance was provided. Fire Police will assist at road crossings and an ambulance will be on stand-by if needed. The Board has no objections.
- ITEM NO. 4(B): BIU Non-UCC Fee Schedule** The Board reviewed the proposed fee schedule for work related to non (pre)-UCC permits. BIU is requesting \$50 per site visit and \$75/hour for enforcement/consulting. Karen Kleist explained that this was prompted by the increase in these situations as a result of their cleaning up older lingering permits. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to approve the Non-UCC inspection fee schedule requested by BIU, Inc.
- ITEM NO. 4(C): Updated Fee Schedule (Res. #2014-03)** The Board reviewed the updated Fee Schedule prepared by Karen Kleist. In addition to increases in some existing fees, a Research Fee of \$25.00 per property was added. Following discussion, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve Resolution No. 2014-03, with the new fee to be effective immediately and all others (increases) effective in 30 days.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE
A) Storb Environmental**

The Board received the annual "Downstream Notification" from Storb Environmental on behalf of Pocono Oil and Heat located at the intersection of Routes 6/402. There were no comments.

**ITEM NO. 5(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and expressed disappointment that the National Park Service will be using a large portion of the \$66 million they received from PPL Utilities for the new power lines through the Park to purchase additional property - one of which is 44 acres near Milford Borough. The funds would be better used to maintain and upgrade the existing Park property.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that during 2013 there were 410 fire dispatches (326 actual responses) and 815 EMS dispatches (525 actual responses). The difference accounts in large part for cancelled calls. Year to Date there were 52 EMS calls and 34 Fire calls.

Tom provided a summary of a meeting emergency service providers from Milford, Westfall and Matamoras had regarding the upcoming I-84 construction. As a result, a meeting with the construction parties (for all projects), elected officials and emergency services so that adequate measures/planning can be taken.

DTVFD Chief Bill Mikulak was present but had nothing new to report at this time.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 6-18, 2014 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted his report and the Annual Sewage Department and Well Department Reports. The Zoning Hearing Board will have a hearing on January 30th on a Home Occupation application for an acupuncture practice to be located on Sawkill Road.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 21, 2014 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There was no Public Comment received.

ITEM NO. 11: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the January 21st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer