

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 2, 2014 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC
COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 18, 2014 Meeting
3. PUBLIC HEARING
 - a) McLain Conditional Use
4. OLD BUSINESS
 - a) Other
5. NEW BUSINESS
 - a) Bridge Preserve: Stracka Payment Request #1
 - b) Proposed Ordinances - PSATS Unemployment Group Trust and Health Insurance Cooperative Trust
 - c) New private road to be named
 - d) Other
6. CORRESPONDENCE
 - a) John Donahue, NPS
 - b) Miscellaneous Correspondence
7. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Winkler Lot Improvement
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER REPORT
 - a) Payment of Bills: \$ 14,179.76 General Fund
\$ 566.54 Park & Rec Fund
\$ 169,877.39 Bridge Preserve Fund
 - b) General Fund Balance: \$ 653,276.72
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Bill Mikulak, EMA Coordinator; Jim McLain; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the November 18, 2014 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARING**
A) McLain Conditional Use A duly advertised public hearing was held to consider the zoning application of James McLain to convert a storage structure (that was formerly a house) back into a residence. The applicant has a two-lot subdivision pending; one lot has a residence and the second lot has the structure in question. There were no interested parties other than the applicant. The Planning Commission recommended approval. Mr. McLain stated that he will not be putting the front steps - which terminated only a few feet from Log Tavern Road - back on. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Conditional Use Zoning application of James McLain to convert the storage structure to a residence subject to subdivision and planning module approvals, and compliance with building code requirements.
- ITEM NO. 4: OLD BUSINESS**
A) Other Old Business There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**
A) Bridge Preserve - Stracka Pmt #1 The Board was in receipt of a Request for Payment from Stracka Construction and reviewed and approved by Thomas McLane Associates in the amount of \$147,953.39. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve payment to Stracka Construction in the amount of \$147,953.39 for work done to date at the Bridge Preserve.
- ITEM NO. 5(B):**
Proposed Ordinances - PSATS Trusts The Board reviewed the proposed updated ordinances for the PSATS UC Group Trust and PSATS Health Insurance Cooperative Trust continued participation. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to advertise the ordinances for public hearing and adoption.
- ITEM NO. 5(C):**
New Private Road Chris Wood informed the Board that Mr. Padula is building a house on Allen Greening Road (off Route 6), and in order to be able to bring in electric/phone utilities he had to obtain a right-of-way and construct a new road from Rt. 6 to Allen Greening Road. He would like to name the road LeeAnn Lane. If the Board has no objection, Chris will submit the proposed name to the County 911 Office. The Board had no objection to the proposed name.
- ITEM NO. 5(D):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 6: CORRESPONDENCE**
A) John Donahue, NPS The Board was in receipt of a response from Mr. Donahue relating that they feel the culvert is on Old Bridge Road - Not Rt. 209. They had cleared it several times, but the culvert seems to be undersized for the volume being conveyed. The Metz Road sign has been received and installation is tentatively scheduled for the week of November 24th. Both "Welcome" signs had been returned. Supervisor Brink commented that when we had objected to the NPS taking down our signs, we received a letter basically saying they control everything in the Rt. 209 right-of-way. This culvert is in the r-o-w; so why is it different than our signs? The Secretary was directed to send a response.

- ITEM NO. 6(B):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 7:
SUBDIVISIONS / LAND DEVELOPMENTS** A) Winkler Lot Improvement: The Board reviewed the proposed lot improvement and documents, including deeds, comments from the County Planning Commission (addressed), letter of adequacy from the Township Engineer and recommendation from the Planning Commission for approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Winkler Lot Improvement, combining lots 10, 11, & 12, Section 12 of Sunrise Lake, to be known as lot 11-A.
- ITEM NO. 8:
EMERGENCY SERVICES REPORTS** DTVFD Chief Bill Mikulak submitted their report for November. There were 52 fire/rescue and 73 EMS dispatches. He informed the Board that he will not be Chief next year; that he is stepping aside to allow the other officers an opportunity to move up. He will stay on as EMA Coordinator if the Board wishes.
- ITEM NO. 9:
ROADMASTER REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 10-23, 2014 Roadmaster Report as submitted.
- ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT** Chris Wood had nothing to report at this time.
- ITEM NO. 11:
TREASURER'S REPORT** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the December 2, 2014 Treasurer's Report, Bill Payment List and General Fund Balance, and to sign the checks following the meeting.
- ITEM NO. 12: PUBLIC COMMENT** There were no comments from the public or press.
- ITEM NO. 13: EXECUTIVE SESSION** The Board recessed to Executive Session at this time.
- ITEM NO. 14: ADJOURNMENT** There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the December 2nd meeting.

Respectfully submitted,

Karen Kleist, secretary/Treasurer