

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**APRIL 15, 2014 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: April 1, 2014 Meeting
3. OLD BUSINESS
  - a) Other
4. NEW BUSINESS
  - a) Seminar Attendance Authorization - Jim Snyder & Jordan Wisniewski
  - b) Training Attendance Authorization - Road Department
  - c) Other
5. CORRESPONDENCE
  - a) Act 14 Notification - I-84 Section 449 Reconstruction
  - b) Tax Abatement Requests (2)
  - c) Chris Wood re: House Bill 1503
  - d) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Maple Park Land Development - Extension Request
  - b) Muir House Preliminary Land Development - Extension Request
  - c) Wisniewski Lot Improvement
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
  - a) Payment of Bills: \$ 65,668.42 General Fund
  - b) General Fund Balance: \$ 404,925.84
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; Bill Mikulak, EMA Coordinator; Tom Stevenson, Milford Fire Dept.; and members of the public and press. Vice Chairman Brink was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. Chairman Mincer welcomed the members and leaders of Boy Scout Troup 5 to the meeting.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the April 1, 2014 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Other Old Business** Following discussion, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to open the Park on April 18<sup>th</sup> for the season.
- ITEM NO. 4: NEW BUSINESS**  
**A) Seminar Attendance Authorization** Jim Snyder and Jordan Wisniewski requested authorization to attend the two-day training for the Dirt & Gravel Roads program in Wilkes-Barre on May 6-7, 2014. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize attendance as requested.
- ITEM NO. 4(B): Training Attendance Authorization** Jim Snyder requested authorization for the Road Department, including on-call employee Dan Hrobrack, to attend the PaDOT mandated Flagger Training the morning of June 3, 2014 at Lackawaxen Township at a cost of \$50 each. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize the Road Department employees to attend the Flagger Training on June 3, 2014.
- ITEM NO. 4(C): Other New Business** Karen Kleist reminded those present that the Township's Spring Cleanup & Electronics Recycling Day is May 10<sup>th</sup> from 8 am to 2 pm.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Act 14 Notification - 184 Sect. 449** The Board received notification that PaDOT is filing for an NPDES permit for the reconstruction of 184 in Dingman and Blooming Grove townships. The Board had no comment.
- ITEM NO. 5(B): Tax Abatement Requests** The Board received two requests for abatement of 2014 taxes. One from Henry in PMWL for a Veterans' Tax Exemption, and one from Saal in PMWL for a partial reduction due to an assessment correction. The Board had no objections.
- ITEM NO. 5(C): Chris Wood - House Bill 1503** Chris informed the Board of HB1503 which would mandate townships to accept non-building waivers in lieu of planning modules. As such developers would be able to subdivide and have the new owners do a planning module.
- ITEM NO. 5(D): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Maple Park Final Land Development - The Board was in receipt of a request from the applicant's engineer and a recommendation for approval from the Planning Commission for a 90-day time extension. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to grant a 90-day time extension, effective from the current expiration date.
- B) Muir House Preliminary Land Development - The Board was in receipt of a request from the developer's engineer for a 90-day time extension, and a recommendation from the Planning Commission for approval with the comment that unless the submission shows activity (there has been nothing since 12/5/13), they do not recommend further time extensions. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to grant a 90-day

time extension on the Muir House land development, effective from the current expiration date.

- C) Wisniewski Lot Improvement - The Board reviewed the proposed Sunrise Lake lot improvement and documentation including deeds, letters of adequacy from the Engineer and County Planning Commission, and a recommendation for approval from the Planning Commission. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the Wisniewski Lot Improvement combining lots 1A & 2A, Block 1, Section 4 of Sunrise Lake, to be known as Lot 2B.

**ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that year-to-date there have been 128 fire calls and 210 EMS calls. Training and recertifications are ongoing.

DTVFD Chief Bill Mikulak reported that there were 29 fire calls and 67 EMS dispatches during March. Breakfast with the Easter Bunny was again a huge success.

Bill received an email from PaDOT wanting to know if when the bridge on Log Tavern Rd near Bond Court is replaced, if a two week, five week, or no detour is acceptable, and how it will impact service. The bridge is being replaced with a culvert bridge. Supervisor Mincer feels it would be better to get it completely finished in two weeks rather than have it linger on.

**ITEM NO. 8:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the March 31-April 13, 2014 Roadmaster Report as presented by Jim Snyder.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported that he review Lake Adventure's February 2014 Monitoring Report: sewage averaged 1294 gpd per occupied unit and water averaged 3925 gpd. He received notification from DEP that a Notice of Violation was issued to the Dingman-Delaware school for 15 violations occurring from April 2009 to December 2013.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the April 15, 2014 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11:  
PUBLIC COMMENT**

Gary Nester of PMWL had questions about burning and also about permits for businesses. He was directed to contact Chris Wood to discuss the particulars.

Mrs. Boos of PMWL thanked the Roadmaster for a job well done this winter. She also reported that there is a house in the Woodlands that looks to have a daycare center, and a real estate listing for the property confirms this. She was directed to contact Chris Wood so that he could check if a permit was issued.

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the April 15<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer