

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 17, 2013 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE  
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: September 3, 2013 Meeting
3. OLD BUSINESS
  - a) Zoning Ordinance Amendment #04-2013
  - b) Road Encroachment Ordinance Amendment #05-2013
  - c) Other
4. NEW BUSINESS
  - a) 2014 Pension MMO
  - b) Permit Manager & GIS Software update
  - c) Escobar Fire Loss Escrow Partial Release
  - d) Other
5. CORRESPONDENCE
  - a) Kleinschmidt Engineering
  - b) Mike Mrozinski, Pike Co. Planning Office
  - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ 38,665.33 General Fund  
\$ 2,773.72 Park & Rec Fund
  - b) General Fund Balance: \$ 743,397.51
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; William Mikulak, EMA Coordinator; Tom Stephenson, Milford Fire Dept.; and members of the public and press. Vice Chairman Brink was not present.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 3, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Zoning Ord. Amendment 04-2013** A duly advertised public hearing was held to consider for adoption an amendment to the Zoning Ordinance updating regulations pertaining to political signs. The update is to achieve compliance with recent case law. There was no public comment. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adopt Ordinance No. 04-2013, amendment to the Zoning Ordinance.
- ITEM NO. 3(B): Road Encroachment Ord. Amendment** A duly advertised public hearing was held to consider for adoption an amendment to the Road Encroachment Ordinance adding requirements for the maintenance of driveway culverts, and other required improvements. There was no public comment. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adopt Ordinance No. 05-2013, amendment to the Road Encroachment Ordinance.
- ITEM NO. 3(C): Other Old Business** Karen Kleist informed the Board that the Pike County Humane Society has confirmed the date of December 7, 2013 from 2-7 pm for their Vaccination Clinic at the Township Garage. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize the Pike County Humane Society to utilize the Township Garage on December 7, 2013 to hold a vaccination clinic.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2014 Pension MMD** The Board reviewed the 2014 Pension Minimum Municipal Obligation (MMD) as prepared by Karen Kleist. Using projected 2013 wages into the formulary provided by the Township's Pension Plan advisors, the 2014 MMD is \$45,949.00. Karen added that anticipated state aid to offset the cost is \$28,000. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the 2014 Pension MMD as prepared by Karen Kleist.
- ITEM NO. 4(B): Permit Manager/GIS program update** Karen Kleist requested authorization to obtain an update to Permit Manager program and a GIS data update. It has been over two years since the last update; total cost is \$2,500 and includes installations and support. MOTION was made by Kerry Welsh, seconded by Thomas Mincer and unanimously carried to authorize the purchase of Permit Manager/GIS program updates as quoted.
- ITEM NO. 4(C): Escobar Partial Fire Escrow Release** Karen Kleist reported that the Escobars have requested a release from their Fire Loss Escrow. The sewage system has been connected and the house is nearly complete. Karen suggested retaining \$7,080 until the time of C.D. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to release \$36,000 from the Escobar Fire Loss Escrow, retaining \$7,080 until the C.D. is issued.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.

**ITEM NO. 5: CORRESPONDENCE****A) Kleinshmidt Engineering**

The Board received notice that Hemlock Farms Community Association is applying for an NPDES Stormwater Permit to alleviate road flooding and improve water quality. The Board had no comments.

**ITEM NO. 5(B):****Mike Mrozinski, Pike Co. Planning Office**

The Board was in receipt of correspondence from Mike Mrozinski regarding the new State Transportation Commission website which allows the general public to complete a survey used to identify priorities and funding needs for state roads. Karen Kleist stated that the link would soon be posted on the Township website and urged all residents to complete the survey. In addition, the Board identified four projects to submit for consideration.

**ITEM NO. 5(C):****Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted that the Dingman Township Fire Department is being honored at the Wayne-Pike American Red Cross "Patriots Dinner" on September 22nd for it's response to the community's needs during and following Hurricane Sandy.

**ITEM NO. 6:****EMERGENCY SERVICES REPORTS**

Tom Stephenson of Milford Fire Dept. reported that there have been 397 EMS calls and 223 fire calls year-to-date.

DTVFD Chief Bill Mikulak had nothing new to report.

**ITEM NO. 7:****ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 4-12, 2013 Roadmaster Report as submitted and reviewed.

**ITEM NO. 8:****SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing new to report.

**ITEM NO. 9:****TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 17, 2013 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

There were no comments from the Public or press.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

Upon reconvening the Regular Meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize the Board to make a decision outside a meeting and to authorize the Solicitor to take agreed upon actions pertaining to the current litigation with Lake Adventure Community Association.

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the September 17th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer