

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**OCTOBER 1, 2013 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE  
PUBLIC COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance  
APPROVAL OF MINUTES: September 17, 2013 Meeting
2. OLD BUSINESS
  - a) Christian Hill Road - tree debris
  - b) Other
3. NEW BUSINESS
  - a) Sewage Maintenance Bond Release Requests
  - b) Sample Local Economic Revitalization Tax Assistance Ordinance
  - c) Park Security Cameras - Preliminary pricing
  - d) Other
4. CORRESPONDENCE
  - a) Delaware Water Gap National Recreation Area
  - b) Brigid Robine, Sunrise Lake
  - c) Miscellaneous Correspondence
5. EMERGENCY SERVICES REPORTS
6. ROADMASTER REPORT
7. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
8. TREASURER REPORT
  - a) Payment of Bills: \$ 15,714.49 General Fund  
\$ 930.57 Park & Rec Fund
  - b) General Fund Balance: \$ 847,341.86
9. PUBLIC COMMENT PERIOD
10. EXECUTIVE SESSION
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; William Mikulak, EMA Coordinator; Commissioner Matt Osterberg; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and carried to approve the September 17, 2013 Minutes as presented. Supervisor Brink abstained as he was not present at that meeting.
- ITEM NO. 3: OLD BUSINESS**  
**A) Christian Hill Rd tree debris** Karen Kleist reported that she has sent two emails to the Pinchots regarding the logs (debris from Sandy) on the Montgomery property, but has not received a response. Solicitor Klemeyer will contact their attorney.
- ITEM NO. 3(B):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Sewage Maintenance Bonds** Karen reported that she received a request from Greg Vannatta for the release of the short-term portion of the sewage maintenance bonds held for lots 920 & 1253A of PMWL. Chris Wood reported that neither system owner has fully met the testing requirements or effluent criteria. Following discussion, this item was tabled for review.
- ITEM NO. 4(B):**  
**Sample LERTA Ordinance** The Board reviewed the sample Local Economic Revitalization Tax Assistance (LERTA) ordinance used by other Pike municipalities. Commissioner Osterberg stated that the Township would determine which area(s) are appropriate for offering tax breaks to commercial improvements. The break, decreasing over five years, is on the assessed value of the structures only (land remains at full rate). The Board requested Solicitor Klemeyer to review the sample and draft one for Dingman.
- ITEM NO. 4(C):**  
**Park Security Cameras** The Board reviewed preliminary pricing for security camera options from Verizon Wireless. More information is needed.
- ITEM NO. 4(D):**  
**Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) DWGNRA** The Board received notice that while Rt. 209 will remain open, all park sites and lands (even trails) are closed for the duration of the federal shutdown. Law Enforcement Rangers will remain on duty.
- ITEM NO. 5(B):**  
**Brigid Robine, Sunrise Lake** The Board was in receipt of a letter from Brigid Robine requesting assistance. She claims that the Sunrise Lake POA has been dumping wood chips and construction debris on community property next to her. Chris Wood inspected the lot and found wood chip piles (though he did not notice an overpowering odor) and piles of dirt and rock with some pieces of concrete. Nothing he found is in violation of any Township ordinances.
- ITEM NO. 5(C):**  
**Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:  
EMERGENCY SERVICES REPORTS**

Bill Mikulak informed the Board that he attended an Active Shooter class that provided training from an EMS provider perspective. He felt the class was very good and will see if the County can provide it at the Training Center.

He submitted DTVFD's report for September 2013. There were 41 fire calls and 96 EMS calls.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 16-29, 2013 Roadmaster Report as presented by Jim Snyder.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted reviewed his report of activities over the last two weeks. He noted that DEP has eliminated the need for UV disinfection in new (or modified) permits for A/B soil systems. electronics collection during Cleanup Day was again successful; Lake Adventure occupied units averaged 145 gpd of sewage and 338 gpd of potable water; no exceedances occurred.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 1, 2013 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

Karen Kleist recommended moving the Capital Reserve Fund - which has a very low activity level - to Franklin Security Bank to realize a substantial interest rate increase. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to move the Capital Reserve Fund account to Franklin Security Bank.

**ITEM NO. 10: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the October 1<sup>st</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer