

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**MARCH 19, 2013 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING  
THE PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: March 5, 2013 Meeting
3. PUBLIC HEARINGS
  - a) Martel Conditional Use Hearing
4. OLD BUSINESS
  - a) Park Trash/Recycling services
  - b) Memo from Recreation Commission re: Soda Machines
  - c) Other
5. NEW BUSINESS
  - a) Primary Day / Meeting day conflict
  - b) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Bellini Sewage Planning Module (Resolution #PM01-2013)
7. CORRESPONDENCE
  - a) Skelly & Loy Act 14 Notification for I-84 roadwork
  - b) Zoning Hearing Board: Findings of Fact, Escobar Variance
  - c) Request for Abatement - Lyddon
  - d) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER REPORT
  - a) Payment of Bills: \$ 37,379.40 General Fund  
\$ 500.00 Bridge Preserve Fund
  - b) General Fund Balance: \$ 366,737.62
12. PUBLIC COMMENT PERIOD
13. EXECUTIVE SESSION
14. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Tom Stephenson, Milford Fire Dept.; David & Daniel Martel; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 5, 2013 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS  
Martel Conditional Use Hearing** A duly advertised public hearing was held to consider the zoning application of David and Daniel Martel to locate a deli/bagel shop at 878 Route 6 (property owned by M&S Sanitation) in the building that was formerly a restaurant. The Board reviewed documentation including the zoning application, Narratives from the applicants dated February 1 and February 10, 2013, February 7, 2013 letter from the Zoning Officer to the applicants, Township Engineer's Technical Review comments, and a letter from the Planning Commission recommending approval. Msrs. Martel also provided testimony; they intend to be open for breakfast and lunch and will deliver to the local area; there will be seating for approximately 16.
- MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the zoning application of David and Daniel Martel to locate a deli/bagel shop at 878 Route 6.
- ITEM NO. 4: OLD BUSINESS  
A) Park Trash/Recycling Services** Karen Kleist informed the Board that in reviewing the trash/recycling proposals received from County Waste and Schields Container Service, that the pricing is essentially the same, but structured differently (one was smaller dumpsters emptied weekly, the other larger bear-proof containers emptied as needed). She recommends the bear-proof containers that Schield's provides. There will be no cost for the dumpsters, only for disposal. The Fire Department has been using one for a few years now and is very satisfied. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve contracting with Schield's Container Service for trash and recycling services at the park as outlined in their proposal.
- ITEM NO. 4(B):  
Soda Machines for Park Concession** The Board was in receipt of a Memo from the Recreation Commission with information from Pepsi for two venting machines and a cooler for the "kitchen" area. We must purchase at least \$200 of product for them to loan the machines free of charge. The Board agreed to enter an agreement with Pepsi.
- ITEM NO. 4(C):  
Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS  
A) Primary Day/Meeting Day** Karen Kleist informed the Board that May Primary Day falls on our second May meeting date. The Board opted not to change the meeting date.
- ITEM NO. 5(B):  
Other New Business** There was no Other New Business at this time.
- ITEM NO. 6:  
SUBDIVISIONS / LAND DEVELOPMENTS** A) Bellini Sewage Planning Module: The Board was in receipt of the revised maps. Karen Kleist reported that they were under review by Engineer Mike Weeks. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Resolution No. PM01-2013 approving the Bellini Sewage Planning Module for forwarding to PaDEP subject to review by the Township Engineer.

- ITEM NO. 7: CORRESPONDENCE**  
**A) Skelly & Loy Act 14 Notification**
- The Board received notice that PaDDOT is applying for DEP permits for road work/reconstruction on I-84. There were no comments.
- ITEM NO. 7(B):**  
**Zoning Hearing Board**
- The Board was in receipt of the Findings of Fact for the Escobar setback variance application. There were no comments.
- ITEM NO. 7(C):**  
**Request for Tax Abatement**
- The Board was in receipt of a request for Abatement of 2013 taxes for Lyddon due to a correction in building assessment. There were no objections.
- ITEM NO. 7(D):**  
**Miscellaneous Correspondence**
- The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 8:**  
**EMERGENCY SERVICES REPORTS**
- Tom Stephenson of Milford Fire Dept. reported that year-to-date there were 112 EMS calls and 67 fire calls. Training and continuing education are on-going.
- DTVFD Chief Bill Mikulak had nothing new to report at this time.
- ITEM NO. 9:**  
**ROADMASTER REPORT**
- Jim Snyder reported that while doing routine road inspections he noticed that the street and stop signs on our roads in the NPS territory (Metz and Old Bridge roads) had been removed and the Park Service had installed their own signs. The street signs are only one-sided and do not include our township route number. The stop signs are missing; the street name signs are there but very damaged. He called the Park Service who told him they had called us. The Board directed the Secretary to send a letter expressing their dismay at not being contacted, the damage to our street signs and taking of our stop signs, and requesting the return of the stop signs. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 4-17, 2013 Roadmaster Report as presented by Jim Snyder.
- ITEM NO. 10:**  
**SEWAGE / ZONING OFFICER REPORT**
- Chris Wood submitted his report which contained:
- Lake Adventure's January discharge report showed influent of 249,180 after 2 inches of rain in a 48 hour period; flow equalization reduced the stream discharge that day to 198,613 gallons.
  - He attended Sewage Advisory Committee meetings on March 6<sup>th</sup> and 18<sup>th</sup>.
  - A summary of workshops attended at the annual PASED Conference.
- ITEM NO. 11:**  
**TREASURER'S REPORT**
- Karen Kleist requested a correction to the Payment of Bills: \$500 from the Bridge Preserve Fund should be added to the Agenda. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the March 19, 2013 Treasurer's Report, Bill Payment List, amended Agenda, and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 12: PUBLIC COMMENT**
- There were no comments from the public or press.
- ITEM NO. 13: EXECUTIVE SESSION**
- The Board recessed to Executive Session at this time.
- ITEM NO. 14: ADJOURNMENT**
- There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the March 19<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer