

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 22, 2013 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC COMMENT  
PERIOD TO DISCUSS PERSONNEL ISSUES**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 8, 2013 Meeting
3. OLD BUSINESS
  - a) PSATS Annual Convention Voting Delegate designation
  - b) Other
4. NEW BUSINESS
  - a) 2012 Survey of Financial Condition Report
  - b) Proposed SALDO Amendment re: lot improvements
  - c) Other
5. CORRESPONDENCE
  - a) Pike County Conservation District Municipal Workshop
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ 29,675.64
  - b) General Fund Balance: \$ 417,690.21
10. PUBLIC COMMENT PERIOD
11. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Tom Stephenson, Milford Fire Dept.; Kyle Wright & Mary Lou Corbett of Pike ALS; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:35 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss personnel items.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the January 8, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) PSATS Annual Convention Delegate** MOTION was made by Thomas Mincer, seconded by Kerry Welsh and unanimously carried to name Dennis Brink as the Township's voting delegate at the PSATS Convention.
- ITEM NO. 3(B):**  
**Other Old Business** There was no Other old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2012 Survey of Financial Condition** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the 2012 Survey of Financial Condition Report as prepared by Karen Kleist.
- ITEM NO. 4(B):**  
**Proposed SALDO Amendment** The Board reviewed the proposed SALDO Amendment prepared by Solicitor Klemeyer that allows a waiver to highway occupancy permits to be issued for subdivision/lot improvements where there are no new lots and no new highway accesses proposed. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to advertise the proposed amendment.
- ITEM NO. 4(C):**  
**Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) PCCD Municipal Workshop** The Pike County Conservation District will be hosting a Municipal Workshop on Feb. 28, 2013.
- ITEM NO. 5(B):**  
**Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6:**  
**EMERGENCY SERVICES REPORTS** Kyle Wright of Pike ALS presented their 2012 Annual Report to the Board. They had a total of 1389 responses in 30+ municipalities. They are still considering a possible merger, but no decisions have been made or are anticipated in the near future. They are requesting the Board give them a portion of their coverage area back (based now on their location at the Mill on Rt. 01) as the number of calls they have been being dispatched to has drastically reduced. Chairman Mincer asked about the item in the report which states that municipalities donating over \$11,000 can opt to sit on their Board of Directors- Dingman was not aware of this. Mr. Wright said they did this about 3 years ago and we should have received a letter, and it has been in each annual report since. The Board will take their request regarding primary response district under consideration.
- Tom Stephenson of Milford Fire Dept. reported that they responded to 633 EMS calls (252 in Dingman) and 429 fire calls (195 in Dingman) during the year 2012. Rather than purchase a new ambulance this year, they overhauled (new engine, etc) their second ambulance at a substantial savings.
- Bill Mikulak had nothing new to report at this time.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to approve the January 7-20, 2013 Roadmaster Report as submitted and reviewed by Jim Snyder, and to approve Jim's request to purchase new workbenches, cabinets, etc for the Garage at an approximate cost of \$2,535.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER**

Chris Wood informed the Board that the website has been updated for 2013; a setback variance request was submitted to the Zoning Hearing Board (minor; for a fire loss replacement); and he will be attending the state Sewage Advisory Committee meeting on February 8<sup>th</sup>.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 22, 2013 Treasurer's Report, Bill Payment List and General Fund balance and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the January 22<sup>nd</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer