

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 19, 2013 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC  
COMMENT PERIOD TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: February 5, 2013 Meeting
3. OLD BUSINESS
  - a) Other
4. NEW BUSINESS
  - a) 2013-13 State Salt Contract Participation
  - b) Discussion – Appoint Zoning Hearing Officers?
  - c) Pennsylvania-American Water re: Marcel Lakes Sewage Plant
  - d) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Pike Physical Therapy – Revised Final Land Development Plan
6. CORRESPONDENCE
  - a) Parks and Recreation Commission
  - b) Pike County Commissioners
  - c) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
  - a) Payment of Bills: \$ 30,898.39
  - b) General Fund Balance: \$ 352,555.31
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Tom Stephenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the February 5, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
A) Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
A) 2013-14 State Salt Contract Roadmaster Jim Snyder requested that the Township participate in the 2013-14 State Salt Contract in the amount of 600 tons. This is 100 tons less than last year. We are required to purchase 60% of the participation amount. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize participation in the 2013-14 State Salt Contract in the amount of \$600 tons salt.
- ITEM NO. 4(B): Zoning Hearing Officers** Solicitor Klemeyer reported that he attended recent training on the administration of Zoning Hearing Boards. One of the recommendations was to appoint each Hearing Board member as a Hearing Officer. By doing this, it prevents a deemed approval should there not be a quorum of the Zoning Hearing Board at an advertised hearing. The MPC allows hearings to be held by the entire Hearing Board OR an appointed Hearing Officer. If held by the Hearing Officer, the record (transcript) is then reviewed by the three Board members who will then render a decision. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to appoint the Zoning Hearing Board Members (James Leighty, Robert Jones, and Stephen Connolly) as Zoning Hearing Officers.
- ITEM NO. 4(C): Pa-American Water: Notification** The Board received notification as an adjoining municipality of Pennsylvania-American Water's plan to improve the Marcel Lake sewage treatment plant. Chris Wood reviewed the plan and informed the Board that he found nothing that would be objectionable to Dingman.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**  
A) Pike Physical Therapy – Revised Final Land Development Plan: Karen Kleist informed the Board that this project came in as a Final Plan and was approved. In order for the additional handicap parking space to meet ADA requirements, it had to be moved. The revised plan reflects this change and has been reviewed and approved by the Township Engineer. Following discussion, MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to approve the revised Final Land Development Plan and to hold the signed maps until receipt of the Township Engineer's approval in writing is verified.
- ITEM NO. 6: CORRESPONDENCE**  
A) Parks & Recreation Commission The Board was in receipt of a Memo from the Rec Board containing questions expressed by the sports leagues at their last meeting. The Board spent a few minutes responding to the questions.

**ITEM NO. 6(B):  
Pike County Commissioners**

The Board was in receipt of a letter from the Commissioners informing that Pike County will be celebrating its 200<sup>th</sup> anniversary in 2014 and requesting each municipality to develop a display celebrating our history.

**ITEM NO. 6(C):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted that DEP issued a Notice of Violation to Lake Adventure for sewage permit parameter violations that occurred in May, August, October, November of 2011 and April 2012. It was also noted that their permit renewal was not received in time and they have been operating without a current permit since February 2012.

**ITEM NO. 7:  
EMERGENCY SERVICES REPORTS**

Tom Stevenson of Milford Fire Dept. reported that year-to-date they have had 66 EMS calls (32 in Dingman) and 40 fire calls (15 in Dingman).

DTVFD Chief Bill Mikulak expressed concern over the inaccuracies in the Pike County Courier article about the last Supervisors' meeting. It is misleading and implies that his department may not be able to (or want to) continue to provide fire call mutual aid. He clarified that the discussion that took place was in reference to ambulance calls and it was the Board of Supervisors that were concerned that the Township's volunteers may become over-taxed responding to a significant number of calls outside the Township.

**ITEM NO. 8:  
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the February 2-17, 2013 Roadmaster Report as submitted.

**ITEM NO. 9:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on the following:

- Lake Adventure's December report showed over 382,000 gals of inflow, but by utilizing the flow equalization tanks were able to keep the (stream) discharge within permit parameters.
- The Zoning Hearing Board approved the Escobar *de minimus* setback variance for the replacement of their house following a fire loss.
- Chris attended an emergency meeting of the Sewage Advisory Committee on DEP's proposed policy regarding Planning Module requirements for properties located in EV or HQ watersheds (pretty much all of Pike and Monroe counties). The policy is to mitigate the potential possibility of nitrate contamination in streams.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the February 19, 2013 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 12: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 13: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the February 19<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer