

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
DECEMBER 3, 2013 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION.**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 19, 2013 Meeting
3. OLD BUSINESS
 - a) Ordinance #07-2013 Parks & Playgrounds Rules
 - b) Ordinance #08-2013 Pension Plan Update
 - c) Other
4. NEW BUSINESS
 - a) Escobar Fire Loss Escrow - Final Release
 - b) Excel Homes Stormwater Facility Bonding
 - c) Other
5. CORRESPONDENCE
 - a) Pike County Road Task Force
 - b) Christine Kerstetter, Pike County Recycling Coord.
 - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 25,448.13 General Fund
\$ 555.00 Park & Rec Fund
 - b) General Fund Balance: \$ 628,591.57
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 19, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Ordinance No. 07-2013, Park Rules A duly advertised public hearing was held to receive comments on the draft ordinance establishing rules and regulations for the Township Parks. No comments were received. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adopt Ordinance No. 07-2013, Parks & Playgrounds Rules.
- ITEM NO. 3(B):**
Ordinance No. 08-2013 Pension Plan A duly advertised public hearing was held to receive comments on the proposed ordinance adopting an amendment to the Township Pension Plan. The changes pertain only to language needed to make the Plan compliant with IRS regulations. No comments were received. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 08-2013, Amendment to Pension Plan.
- ITEM NO. 3(C):**
Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Escobar Fire Loss Final Release Karen Kleist informed the Board that a CO has been issued on the replacement of the Escobar house and the remaining fire loss escrow funds can be released. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to issue a final release of the Escobar Fire Loss Escrow funds in the amount of \$7,080.08 plus accrued interest.
- ITEM NO. 4(B):**
Excel Homes Stormwater Facility The Board reviewed a report from Mike Weeks of the required stormwater improvements at the Excel Homes site on Kiesel Road. There is a question as to the required plantings, and Mike has suggested the Township accept a cash bond in the amount of \$400 be accepted so that a CO can be issued, and contingent upon the plantings being successfully inspected by May 15, 2014. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to accept a cash bond in the amount of \$400.00 as outlined in the Technical Review Comments from Mike Weeks dated November 27, 2013.
- ITEM NO. 4(C):**
Other New Business Karen Kleist asked if the Board would object to closing the office all day on Christmas Eve (rather than the ½ day scheduled) and being open all day on New Years Eve (rather than closing early). Following discussion, the Board agreed provided notices be placed in the office, website and newspaper.
- ITEM NO. 5: CORRESPONDENCE**
A) Pike County Road Task Force The Board was in receipt of a letter informing that Jim Snyder's appointment to the Task Force will expire on December 31, 2013 and asking if he will be reappointed. It was noted that the Township's appointments are made at it's Organizational Meeting.
- ITEM NO. 5(B):**
Christine Kerstetter, Pike County The Board was in receipt of notice from Christine Kerstetter, Pike County Recycling Coordinator, that the revision to the County's Municipal Solid Waste Plan addressing the discontinuation of the County Recycling Program is available for public review and comment.

**ITEM NO. 5(C):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 6:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak submitted his report for November; there were 42 fire/rescue calls and 75 EMS calls. Breakfast with Santa was again a huge success.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the November 11-24, 2013 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING REPORT**

Chris Wood had nothing new to report at this time.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the December 3, 2013 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

There were no comments from the Public or Press.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the December 3rd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer