

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
APRIL 2, 2013 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: March 19, 2013 Meeting
3. OLD BUSINESS
 - a) Memo from Recreation Commission re: purchase recommendations
 - b) Other
4. NEW BUSINESS
 - a) Appointment of Park Maintenance employees
 - b) 2012 Audit Report
 - c) Proposed 2013 Road Materials Bid
 - d) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Wood-Gormley Lot Improvement
6. CORRESPONDENCE
 - a) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 63,670.99 General Fund
\$ 1,555.94 Park Fund
\$ 150.00 Bridge Preserve Fund
 - b) General Fund Balance: \$ 362,937.21
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 19, 2013 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Memo from Recreation Commission re: Park purchases The Board was in receipt of a Memo from the Recreation Commission requesting approval of the following purchases: freezer (best price) \$394.10 from Home Depot, supplies for foul poles \$320.16 from Home Depot, and goalpost pads \$394.00 from Battaglia's Sporting Goods. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the purchases as requested.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Park Maintenance Employees Chairman Mincer stated that several applications were received and reviewed and three interviews conducted. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to hire Anthony Sciano as seasonal part-time Park employee at \$12/hour for up to 20 hours/week (four days), and Paul Bork as seasonal part-time Park employee at \$10/hour for up to 15 hours/week (3 days).
- ITEM NO. 4(B): 2012 Audit** Karen Kleist presented the FY2012 Audit prepared by Kirk, Summa & Co. There were no findings. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to accept the 2012 Audit as prepared.
- ITEM NO. 4(C): Proposed 2013 Road Materials Bid** The Board reviewed the proposed list of stone and asphalt materials prepared by Roadmaster Jim Snyder. Karen Kleist mentioned that we will be needing some stone for the dumpster pads at the Park and is not sure how much leeway Jimmy has included in the quantities. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve advertising for road materials as requested, with a possible 100 ton adjustment for additional 2-A stone after consulting with Jim Snyder.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: SUBDIVISIONS / LAND DEVELOPMENTS**
Wood-Gormley Lot Improvement: The board reviewed the proposed Sunrise Lake lot improvement and documentation including deeds, letters of adequacy from the Township Engineer and County Planning Commission, and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Wood-Gormley lot improvement combining lots 32 & 34, Block 2, Section 5 of Sunrise Lake, to be known as lot 32-A.
- ITEM NO. 6: CORRESPONDENCE**
A) Miscellaneous Correspondence The Board reviewed various Miscellaneous Correspondence and noted that there will be a dedication ceremony on May 9th at 10 am at Arnolds Mini-Mart on Rt. 739 for the dedication of Rt. 739 as "Pike County Veterans' Way".
- ITEM NO. 7: EMERGENCY SERVICES REPORTS** There were no reports at this time.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the March 18-31, 2013 Roadmaster Report as submitted.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood had nothing new to report at this time.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the April 2, 2013 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

Supervisor Brink commented that the Egg Hunt was very well attended (about 200 kids), even though there was still snow on the ground.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the April 2nd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer