

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 18, 2012 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: September 4, 2012 Meeting
3. PUBLIC HEARINGS
  - a) Sunrise Lake POA – Salt Shed Conditional Use Hearing
  - b) Leech Conditional Use – Continuance Requested
4. OLD BUSINESS
  - a) Diamond Homes Fire Loss Escrow – Final Release
  - b) Other
5. NEW BUSINESS
  - a) Park:
    - i) Ciccone Construction – Payment Request #2
    - ii) Change Orders #1-4 – Ciccone Construction
    - iii) Change Order #6 – Dakan Enterprises
    - iv) Legion Security – Proposed contract
    - v) Trash/Recycling Proposals
    - vi) Paving Option – Playground Path
    - vii) Grand Opening & Dedication Ceremony
  - b) Proposed Budget Workshop Schedule
  - c) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Sunrise Lake POA Land Development & Lot Improvement
  - b) Preserve at Milford Hills – Developers Agreement expiring
7. CORRESPONDENCE
  - a) Keep America Beautiful
  - b) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER REPORT
  - a) Payment of Bills: \$ 29,038.77  
Park/Rec Fund: \$ 93,103.94
  - b) General Fund Balance: \$ 739,075.79
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Anthony Magnotta, Alternate Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Sunrise Lake POA and their engineer Richard Stryker; and members of the public and press. Vice Chairman Brink was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer and unanimously carried to approve the September 4, 2012 Minutes as presented.
- ITEM NO. 3: PUBLIC HEARINGS**  
**A) Sunrise Lake POA Conditional Use** A duly advertised public hearing was held to consider the conditional use zoning application of Sunrise Lake Property Owners Association (POA) to construct a salt shed on their property next to the community office. Alternate Solicitor Magnotta was present on behalf of the Township; Engineer Richard Stryker and Attorney John Klemeyer were present for the applicant. There were no additional interested parties. The project also consists of a Land Development (Final) and Lot Improvement, which will also be reviewed at this time.
- Mr. Stryker explained that the left side of the plan depicts current conditions. There are two parcels divided by Sunrise Drive. The right side of the plan shows the proposed changes. The two lots will be combined into one lot (Office Maintenance lot), sets a dedicated right-of-way for Sunrise Drive, shows the proposed salt storage shed and screening along the boarder with the residential lots that has already been planted. 23 8' tall evergreens were planted to screen the salt shed from the residential properties. It was noted that the office currently has an old composting toilet and they plan to obtain permits to install a septic system.
- Solicitor Magnotta reviewed and approved the proposed deeds. Township Engineer Mike Weeks' technical review found the plans adequate. The Planning Commission recommended approval with the condition that the trees planted are replaced if they die. No public comment was received. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve Conditional Use zoning application #250-12 with the condition that any plantings that die must be replaced. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the Sunrise Lake POA lot improvement combining two parcels to be known as "Office Maintenance Lot". MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the Sunrise Lake POA Land Development plan, latest revision dated 9/13/12.
- ITEM NO. 3(B):**  
**Leech Conditional Use** The Board was in receipt of Memo from the Planning Commission informing that Mr. Leech verbally requested a 90-day time extension and hearing continuance at their last meeting; they recommend approval of same. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to grant a 90-day time extension, effective from the current expiration date, and to continue the Hearing to December 18, 2012 on the Leech Conditional Use application.
- ITEM NO. 4: OLD BUSINESS**  
**A) Diamond Homes Fire Loss Escrow** Karen Kleist informed the Board that the property has been completely cleaned up, secured, and the well sealed. The escrow can now be released. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to release the Diamond Homes fire loss escrow in the amount of \$10,000 plus accrued interest.
- ITEM NO. 4(B):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 5: NEW BUSINESS**  
**A) Township Park** i. Cicccone Construction Payment Request #2: The Board was in receipt of a payment request in the amount of \$88,641.87 which was reviewed and approved by McLane Associates. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve

payment to Ciccone Construction in the amount of \$88,641.87.

- ii. Ciccone Construction Change Orders 1-4: The Board was in receipt of four change orders (additional conduit, E&S changes and rocky conditions) totaling \$14,000 which were reviewed and deemed appropriate by McLane Associates. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve Change Orders 1-4 to the Ciccone Construction contract.
- iii. Dakan Enterprises Change Order 6: The Board was in receipt of a change order for a siding upgrade in the amount of \$190.00 which was reviewed and deemed appropriate by NECON. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve Change Order #6 to the Dakan Enterprises contract.
- iv. Legion Security proposed contract: The Board was in receipt of the proposed contract to open and close the park on a daily basis and Solicitor Klemeyer's comments. This item was tabled until a response to comments is received from Legion.
- v. Trash/Recycling Proposals: Karen Kleist obtained proposals from Schields Container Service and County Waste for trash and recycling services at the park. Both included trash and recycling cans to place in the park and locking roll-off containers to be emptied weekly or as needed. The biggest difference in the proposals is the type and size of the containers that would be used to store the trash and recyclables between pick-ups. Cost is difficult to compare at this time as County will use containers that will be emptied weekly for \$145.60/month and Schields proposes larger containers emptied as needed for \$295.00 each time. The Board would like Solicitor Klemeyer to review the contracts (if being utilized). MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize approval of one of the trash proposals outside a meeting following solicitor review of the contracts.
- vi. Paving Option – Playground Paths: Karen Kleist informed the Board that we need to decide if we will be paving the paths around the playgrounds, which was an option in the bids received. Ciccone Construction feels it can be done for under \$22,000. Karen Kleist provided the Board with updated budget numbers, and feels the paving can be done with the funds available. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize the paving of the playground paths at the park, not to exceed \$22,000.00.
- vii. Grand Opening & Dedication Ceremony: Chairman Mincer announced that the Grand Opening will be held on Sunday September 30<sup>th</sup> at 1 pm. The park will remain open for the month of October and then will be closed for the winter.

**ITEM NO. 5(B):  
Proposed Budget Workshop Schedule**

The Board approved the proposed budget workshop schedule of: 6:30 pm on October 2 & 16 and November 7 & 20 as well as after the regular meeting on those dates, and at 7pm on October 30<sup>th</sup>.

**ITEM NO. 5(C):  
Other New Business**

There was no Other New Business at this time.

**ITEM NO. 6:  
SUBDIVISIONS / LAND DEVELOPMENTS**

- A) Sunrise Lake POA Land Development & Lot Improvement: This item was handled with Item No. 3(A) above.
- B) Preserve at Milford Hills Developers' Agreement: The current extension of the Developers' Agreement is due to expire at the end of October. The items required at the last extension (November 2011) are not complete (only the survey monuments have been started) and Township Engineer Mike Weeks reports concern over a complete lack of maintenance in the undeveloped areas of the subdivision, including the stormwater ponds and swales. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to have Solicitor Klemeyer call the bond so that the Township can have the bonded items completed.

**ITEM NO. 7: CORRESPONDENCE****A) Keep Pennsylvania Beautiful**

The Board discussed correspondence from Keep Pennsylvania Beautiful in which they are requesting we identify illegal dumpsites in our Township. It was determined that we do not have an on-going dump site – dumping tends to be random and we take measures to see that it is cleaned up.

**ITEM NO. 7(B):****Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 8:****EMERGENCY SERVICES REPORTS**

Tom Stephenson of Milford Fire Dept. reported that year-to-date they had 268 fire calls (113 in Dingman) and 422 EMS calls (177 in Dingman). Training/continuing education is on-going.

DTVFD Chief Bill Mikulak reported that eh Senior Expo held at the Firehouse was a huge success. The Beefsteak Dinner fundraiser is this weekend.

**ITEM NO. 9:****ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 3-16, 2012 Roadmaster Report as submitted.

**ITEM NO. 10:****SEWAGE / ZONING OFFICER REPORT**

Chris Wood reviewed his report and noted that as of January 2013 electronics cannot go into landfills, but must be recycled. The lab we were using for our stream testing has closed and he is in the process of locating another one.

**ITEM NO. 11:****TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 18, 2012 Treasurer's Report, Bill Payment List and General Fund balance and to sign the checks following the meeting.

**ITEM NO. 12: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 13: ADJOURNMENT**

There being no further business, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the September 18<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer