

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 2, 2012 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: September 18, 2012 Meeting
3. PUBLIC HEARINGS
 - a) Ordinance No.07-2012 – Building Appeals Board
4. OLD BUSINESS
 - a) Other
5. NEW BUSINESS
 - a) Grey Towers Heritage Association 8K Run
 - b) Park:
 - i) Ciccone Construction – Payment Request #3
 - ii) Dakan Enterprises - Change Orders #7 & 8
 - iii) Dakan Enterprises – Payment Request #2
 - iv) Allstate Septic – Change Order #1
 - v) Proposed Use Permit & Policy
 - vi) Blue Bombers – Field Use Request
 - c) D’Antuono Fire Escrow Release
 - d) Other
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Kenthack Lot Improvement
 - b) M&S Sanitation Preliminary Land Development
7. CORRESPONDENCE
 - a) Charles Givler, PE re: Gold Key Lake Dam
 - b) Louis Troiano re: County Recycling Program
 - c) Miscellaneous Correspondence
8. EMERGENCY SERVICES REPORTS
9. ROADMASTER REPORT
10. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
11. TREASURER REPORT
 - a) Payment of Bills: \$ 21,141.68
Park/Rec Fund: \$ 225,266.04
 - b) General Fund Balance: \$ 824,908.95
12. PUBLIC COMMENT PERIOD
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** The Board tabled this item as the Minutes were not yet complete.
- ITEM NO. 3: PUBLIC HEARINGS**
A) Ordinance No. 07-2012
Building Appeals Board
- A duly advertised public hearing was held to consider for adoption an ordinance establishing a Township Building Appeals Board. Due to a recent court decision, only those townships that jointly administer the UCC can have a Joint Building Appeals Board. As such, the Joint Board with Milford Township and Milford Borough can no longer be used. Each municipality will establish their own Board, utilizing the members that sat on the joint board. There was no public comment. MOTION was made by Thomas Mincer, seconded by Dennis Brink, and unanimously carried to adopt Ordinance No. 07-2012 establishing a Dingman Township Building Appeals Board.
- ITEM NO. 4: OLD BUSINESS**
A) Other Old Business
- Chairman Mincer announced that he was in receipt of a letter of appreciation from Rep. Mike Peifer commending the Dingman Fire Dept. personnel for their assistance in hosting this year's Senior Expo.
- ITEM NO. 5: NEW BUSINESS**
A) Grey Towers Heritage Association
- Molly Breitbach of the Grey Towers Heritage Assoc. was present to request permission for part of their 8K Run to go through Dingman Township (Metz Bridge Road to Milford Beach Road). The race is on April 20, 2013. The Board had no objections. A Certificate of Insurance will be required.
- ITEM NO. 5(B):**
Park
- i. Ciccone Construction Request for Payment #3: The Board was in receipt of a request in the amount of \$103,769.84, which has been reviewed and approved by McLane Associates. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve releasing payment #3 to Ciccone Construction.
 - ii. Dakan Enterprises Change Orders 7 & 8: The Board reviewed the change orders totaling \$188 that were reviewed and approved by NECON. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve Change Order #7 (\$188) and Change Order #8 (cancels out a previous denied change order) to the Dakan Ent. Contract.
 - iii. Dakan Enterprises Request for Payment #2: The Board was in receipt of a request in the amount of \$119,576.20, which has been reviewed and approved by NECON. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve releasing payment #2 to Dakan Ent.
 - iv. Allstate Septic Change Order #1: The Board reviewed the Change Order in the amount of \$5,094.44 for three days of a machine and operator to deal with excessive rock ledge. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve Change Order #1 to the Allstate Septic contract.
 - v. Proposed Park Use Permit & Policy: The Board reviewed the proposed permit form and policy developed by the Rec Board and Solicitor Klemeyer to be used for reserving the ball fields and/or concession building. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Park Use Permit & Policy as submitted.
 - vi. Blue Bombers – Field Use Request: The Board was in receipt of a request from the Blue Bombers to use a ballfield on October 8, 14, and 21, 2012. A Certificate of Insurance will be provided. MOTION was made by Thomas Mincer, seconded by Kerry Welsh, and unanimously carried to approve the field use request conditioned upon the filing of an application form, certificate of insurance, and providing more information on the team(s).

- ITEM NO. 5(C):
D'Antuono Fire Escrow Release** Karen Kleist informed the Board that the work has been completed and a Certificate of Occupancy issued on the D'Antuono fire loss. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to release \$24,480.00 plus interest from the D'Antuono fire loss escrow.
- ITEM NO. 5(D):
Other New Business** There was no Other New Business at this time.
- ITEM NO. 6:
SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Kenthack Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the County Planning Commission and Conservation District and the Township Engineer, and a recommendation from the Planning Commission for approval. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Kenthack Lot Improvement combining lots 5706 & 5707 of Conashaugh Lake, to be known as lot 5707A.
- B) M&S Sanitation Preliminary Land Development: The Board reviewed the Preliminary Land Development plans and documentation, including letter of adequacy from the County Conservation District, comment from the County Planning Commission (addressed), technical reviews by the Township Engineer, and a recommendation from the Planning Commission for approval with conditions. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the M&S Sanitation Preliminary Land Development plans subject to the two conditions recommended by the Planning Commission (dumpsters moved to designated area, and completion of berm and tree plantings), and that the screening items (fence, berm and plantings) must be completed within thirty days.
- ITEM NO. 7: CORRESPONDENCE**
- A) **Charles Givler re: Gold Key Lake Dam** The Board was in receipt of notification that Gold Key Lake is applying for a DEP permit for their existing dam. There were no comments.
- ITEM NO. 7(B):
Louis Troiano** The Board was in receipt of a letter from Louis Troiano who believes the way the County discontinued its recycling program violates DEP approval of the County Solid Waste Management Plan. The Board is disappointed the County program was terminated, but feels we need to focus on our own mandated recycling program and obtaining compliance with DEP.
- ITEM NO. 7(C):
Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 8:
EMERGENCY SERVICES REPORTS** DTVFD Chief Bill Mikulak reported that they received 37 Fire/rescue and 85 EMS calls in September 2012.
- ITEM NO. 9:
ROADMASTER REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the September 17 to 30, 2012 Roadmaster Report as submitted and presented. Jim Snyder asked if the purchase of a gas operated sign post tool (approx. \$4,000) can be budgeted for next year.
- The Board reviewed the "Tree Removal Notice" format. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Tree Removal Notice format as prepared by Solicitor Klemeyer.
- ITEM NO. 10:
SEWAGE / ZONING OFFICER REPORT** Chris Wood submitted his bimonthly report. He received notice that Lake Adventure has to switch to stream discharge from 9/18 to 9/20 due to excessive rain. In August, the average flows were 168 gpd sewage and 416 gpd water.
- ITEM NO. 11:
TREASURER'S REPORT** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 2, 2012 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 12: PUBLIC COMMENT

Gary Nestor stated that the people living at the corner of Chokeberry and VanAuken Hill Road have been parking their car right off the roadways and asked if there is anything the Township can do.

ITEM NO. 13: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the October 2nd meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer