

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 20, 2012 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT & PENDING LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 7, 2012
3. OLD BUSINESS
 - a) Other
4. NEW BUSINESS
 - a) 2013 Proposed Budget
 - b) Intent to appoint CPA for 2012 Audit
 - c) Pike County Humane Society Rabies Clinic
 - d) Park – Williams Well Drilling Final Payment \$6,750.19
 - e) Other
5. CORRESPONDENCE
 - a) Mark Baylis, Valor Clinic Foundation
 - b) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) DiVittorio Lot Improvement
 - b) M&S Sanitation Land Development
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 64,077.64
 - b) General Fund Balance: \$ 589,570.62
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Vice Chairman Brink was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current and pending litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the November 7, 2012 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Other Old Business Karen Kleist stated that she received an email from the National Park Service that Rt. 209 is scheduled to open tomorrow.
- ITEM NO. 4: NEW BUSINESS**
A) 2013 Proposed Budget The Board presented the proposed 2013 Budget, which contains no tax increase. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the 2013 Proposed Budget and advertise for public review.
- ITEM NO. 4(B): Notice to Appoint CPA** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to advertise the Board's intent to appoint the CPA firm of Kirk, Summa & Co. to conduct the FY2012 Audit.
- ITEM NO. 4(C): Pike Co. Humane Society Rabies Clinic** The Board approved the Humane Society holding a rabies/vaccination clinic at the Township Garage on December 8, 2012 from 10 am to 3 pm.
- ITEM NO. 4(D): Park – Williams Well Drilling Payment** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve payment to Williams Well Drilling in the amount of \$6,750.19 representing final payment and retainage held.
- ITEM NO. 4(E): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) Valor Clinic Foundation Karen Kleist informed the Board that she had a conversation with Mark Baylis of the Valor Clinic Foundation, which is the veterans organization that has submitted a proposal to lease Cliff Park to use for vocational rehabilitation services for returning veterans. He provided a copy of the Executive Summary included with the proposal for the Board's review. He requested a letter of support be sent to the NPS should the Board support the project. The Board agreed to send a letter of support.
- ITEM NO. 5(B): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
- A) DiVittorio Lot Improvement: The Board acknowledged receipt of a letter from the property owner withdrawing their Lot Improvement submission.
- B) M&S Sanitation Land Development: Karen Kleist informed the Board that she spoke with the owner/developer regarding the improvements required to be completed by November 2, 2012. All the work is complete except for the fence which has been started. They requested a time extension due to Sandy, which she allowed. Karen asked the Board how long of an extension they felt appropriate. The Board agreed with the extension and would like to see the work completed by the end of the month.

**ITEM NO. 7:
EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak reported that during October they had 50 fire/rescue calls and 93 EMS calls.

As for Emergency Management, during Sandy approximately 1000 people were served at the firehouse with shelter, showers, meals, water and ice. Met-Ed had 35,000 lbs of ice and 12 pallets of bottled water, which were shared with Delaware Township and Milford fire departments. Three generators were loaned out to residents with medical needs. The Shelter was open through Sunday.

**ITEM NO. 8:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the October 29 to November 11, 2012 Roadmaster Report as submitted and presented by Jim Snyder.

**ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT**

Chris reported that he has issued a Certificate of Use for the Park sewage disposal system. Also, there appears to be no damage from Sandy at the Park.

**ITEM NO. 10:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the November 20, 2012 Treasurer's Report, Bill Payment List, General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

There were no comments from the Public or Press.

ITEM NO. 12: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the November 20th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer