

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JUNE 5, 2012 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS PENDING LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: May 15, 2012 Regular Meeting
3. OLD BUSINESS
 - a) Other
4. NEW BUSINESS
 - a) Park Bid Notices
 - i) Football Field/Concession Building/Well
 - ii) Sewage Disposal System
 - iii) Playground
 - iv) Bidding/Contracting Schedule
 - b) Park Proposals – Ball field Prep Work & Monthly Maintenance
 - c) Other
5. CORRESPONDENCE
 - a) John J. Donahue, DWG-NRA re: meeting
 - b) Boucher & James, Inc. Notice of Intent to Remediate
 - c) Planning Commission re: Work Session
 - d) Miscellaneous Correspondence
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Emery Subdivision – Extension Request
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 43,512.69
 - b) General Fund Balance: \$ 950,359.42
11. PUBLIC COMMENT PERIOD
12. EXECUTIVE SESSION
13. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:32 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following the Public Comment Period to discuss pending litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the May 15, 2012 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Park Bid Notices
- i. Football field/Concession Building & Electrical/Well & Water system: The Board reviewed the proposed Bid Notice, which was previously reviewed by Solicitor Klemeyer. Karen Kleist stated that this is the package put together by McLane and NE Construction Services. There will be three separate contracts awarded. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize advertising for bids and to hold a special meeting at 6 pm on July 9, 2012 to award the bids.
 - ii. Sewage Disposal System: The Board reviewed the proposed Bid Notice and Bid Form, which was previously reviewed by Solicitor Klemeyer. This contract will be overseen by Karen Kleist and Chris Wood. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to authorize advertising for bids.
 - iii. Playground: The Board and Solicitor Klemeyer reviewed by proposed bid notice and bid form for the purchase and installation of the playground equipment, McLane will be assisting with overseeing this contract. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize advertising for bids.
 - iv. Bidding/Contracting Schedule: All bids are due and will be opened on June 28th. There will be a pre-bid meeting on June 18th for those bidding on the items under i. above. Bids are anticipated to be awarded on July 3rd for the sewage system; July 9th for the building, field, and well; and on July 17th for the playground equipment.
- ITEM NO. 4(B):**
Park Proposals – Ball field Maintenance The Board reviewed two proposals from Exteriorscape Landscaping – one for prep work/minor repair (\$4,000) and one for seasonal maintenance/mowing (1,200/month max). Karen Kleist informed the Board that Tom McLane reviewed the proposal and feels it should provide comprehensive care of the fields. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to accept the proposals from Exteriorscape outlined above, subject to the Solicitor approving the agreements.
- ITEM NO. 4(C):**
Other New Business There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**
A) John Donahue, DWG-NRA Superintendent Donahue and NPS staff will attend a work session with the Supervisors to discuss land use and local planning at 6 pm on August 7th, 2012 in the Township building.
- ITEM NO. 5(B):**
Boucher & James, Inc. The Board received a Notice of Intent to Remediate the shooting ranges located at the Rock Hill property. There were no comments.

ITEM NO. 5(C): The Planning Commission invited the Board to attend a work session with Planner Tom Shepstone on
Planning Commission keeping of animals regulations on June 27th at 6pm.
ITEM NO. 5(D): The Board reviewed various Miscellaneous Correspondence and had no comments.
Miscellaneous Correspondence

ITEM NO. 6: A) Emery Subdivision – Extension Request: The Board was in receipt of a request for a time
SUBDIVISIONS / LAND DEVELOPMENTS extension from the applicant’s surveyor and a recommendation from the Planning Commission that a 90-day extension be approved. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve a 90-day time extension, effective from the current expiration date, on the Emery subdivision submission.

ITEM NO. 7: DTVFD Chief Bill Mikulak submitted his report for May 2012. There were 26 fire/rescue calls and 36
EMERGENCY SERVICES REPORTS EMS calls. He also attended the dedication ceremony of the new Pike County Training Center.

ITEM NO. 8: Jim Snyder informed the Board that he finally received a quote from Chemung Supply to repair the
ROADMASTER REPORT guiderail on Cliff Park Road at the intersection of Rt. 01 that was damaged last year. The quote is for \$3,844. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the guiderail repair as quoted from Chemung Supply. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the May 14-27, 2012 Roadmaster Report as submitted and reviewed.

ITEM NO. 9: Chris Wood reported that the sewage testing for the Cliff Park replacements is completed. Lake
SEWAGE / ZONING OFFICER REPORT Adventure’s April Monitoring Report indicated 500 gpd of sewage and 1412 gpd of water was utilized per occupied unit.

ITEM NO. 10: MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve
TREASURER’S REPORT the June 5, 2012 Treasurer’s Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT There were no comments from the public or press.

ITEM NO. 12: EXECUTIVE SESSION The Board recessed to Executive Session at this time.

ITEM NO. 13: ADJOURNMENT There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the June 5th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer