

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**JULY 17, 2012 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC COMMENT  
PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 3, 2012 Regular Meeting  
July 9, 2012 Special Meeting
3. OLD BUSINESS
  - a) Park Phase 1-B – Playground Equip/Install Bid Award
  - b) Park – Ballfield Maintenance Agreement
  - c) Hackers Falls Update
  - d) Other
4. NEW BUSINESS
  - a) Proposed new Township signs
  - b) Other
5. CORRESPONDENCE
  - a) Milford Masonic Lodge
  - b) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ ~~34,708.55~~–35,431.37
  - b) General Fund Balance: \$ 916,193.12
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Vice Chairman Brink (late); Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Jim Snyder, Roadmaster; Chris Wood, Sewage/Zoning Enforcement Officer; Tom Stephenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. Karen Kleist requested that a correction be made to the Agenda: Payment of Bills should be \$35,431.37.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the July 3, 2012 Regular Meeting Minutes and the July 9, 2012 Special Meeting Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Park Phase I-B, Playground Award** The bids received for the playground equipment and installation on June 28, 2012 have been reviewed by both McLane Associates and the Rec Board. Tom McLane determined that the equipment (Miracle) included in the low bid is comparable to the Playworld equipment listed in the bid. The Rec Board recommended the contract be awarded to the low bidder, Mid Atlantic Park & Playground Concepts. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to award the Playground bid to Mid Atlantic Park & Playground in the amount of \$65,710.00.
- ITEM NO. 3(B):**  
**Ballfield Maintenance Agreement** The Board reviewed the revised agreement provided by Exteriorscape for maintenance of the ballfields. The fields will be checked weekly and mowed if needed. Cost will be from \$600 to a maximum of \$1,200/month depending on how often mowing is needed. The contract runs through November 2012. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the Maintenance Contract with Exteriorscape for the ball fields.
- ITEM NO. 3(C):**  
**Hackers Falls Update** Karen and Chris informed the Board that John Donahugh stopped in the office and spoke to them regarding the issue of people parking on private property to access Hackers Falls from Rt 01. Karen relayed that he intends to have staff at the Rt. 01 access during peak hours on the weekends to educate people walking in of the appropriate trailhead parking off Cliff Park Road. They will also replace the sign informing of the same. The NPS was going to remove the Rt. 01 access a couple years ago, but left it to provide for emergency services access. Following discussion, the Board directed Karen to send a letter informing that the Township wants to see the Rt. 01 parking lot opened for public use.
- ITEM NO. 3(D):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Proposed new Township signs** Jim Snyder obtained a design and quote from Bradco for signs to replace the "Welcome to" signs and the sign at the corner of Fisher Lane and Rt.01 directing people to the Municipal offices. These signs are very old and many are missing. The Board authorized obtaining the new signs.
- ITEM NO. 4(B):**  
**Other New Business** There was no other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Milford Masonic Lodge** The Board received a letter from the Milford Masonic Lodge announcing their 150<sup>th</sup> anniversary on September 15<sup>th</sup> and requesting a proclamation recognizing the momentous occasion.
- ITEM NO. 5(B):**  
**Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had the following comment: In noting the Memo from Chris Wood that repairs to the bridge on the Bridge Preserve were made last time he was out for water testing, the Board directed the Secretary to send a letter to the owner of

the property with an easement over the Township's access drive that repairs or improvements to Township property (the bridge) cannot be done without the Township's permission.

**ITEM NO. 6:  
EMERGENCY SERVICES REPORTS**

Tom Stephenson of Milford Fire Dept. reported that year-to-date they have had 326 EMS calls and 200 fire calls.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 25 to July 8, 2012 Roadmaster Report as presented.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted a report on the July 11<sup>th</sup> Sewage Advisory Committee meeting he attended. Among items discussed were the conflicts with the new Chapter 102 regulations and regulatory changes under consideration.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the July 17, 2012 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

Reporter Jerry Goldberg informed the Board that he contacted the State Police when doing the story on Hackers Falls and they informed him they would increase patrols in the area.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time to discuss current litigation.

**ITEM NO. 12: ADJOURNMENT**

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the July 17<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer