

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 17, 2012 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC  
COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 3, 2012 Organizational Meeting  
January 3, 2012 Regular Meeting
3. OLD BUSINESS
  - a) 2012 PSATS Annual Convention
  - b) Other
4. NEW BUSINESS
  - a) Board of Auditors 2012 Organization Meeting Minutes
  - b) 2011 Survey of Financial Condition report
  - c) Billboard Lease Agreement – Bridge Preserve property
  - d) 2009-2010 Liquid Fuels Tax Fund Audit
  - e) Other
5. EMERGENCY SERVICES REPORTS
6. CORRESPONDENCE
  - a) Niclaus Engineering: GP-5 Application Notification
  - b) Miscellaneous Correspondence
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ 25,378.21
  - b) General Fund Balance: \$ 403,102.88
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Tom Stephenson, Milford Fire Dept; Joe Kupcha, Pike ALS; and members of the public and press. Chairman Mincer was absent.
- ITEM NO. 1: CALL TO ORDER** Vice Chairman Brink called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 3, 2012 Organizational Meeting Minutes and Regular Meeting Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) 2012 PSATS Convention** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize the Board of Supervisors and staff to attend the 2012 PSATS convention and to designate Dennis Brink as the Voting Delegate from Dingman Township.
- ITEM NO. 3(B):**  
**Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Board of Auditors Minutes** The Board was in receipt of the Board of Auditors January 4, 2012 Organizational Meeting Minutes. There were no comments.
- ITEM NO. 4(B):**  
**2011 Survey of Financial Condition** The Board reviewed the 2011 Survey of Financial Condition Report prepared by Karen Kleist. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the report and authorize Chairman Mincer to sign the report outside of a meeting.
- ITEM NO. 4(C):**  
**Billboard Lease Agreement** The Board was in receipt of the executed Billboard Lease Agreement for the former Cliff Park Inn billboard on the Bridge Preserve. The Agreement is for two years and was written by Solicitor Klemeyer. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Billboard Lease Agreement with Nikles Custom Homes. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize the Agreement to be signed by the Chairman outside of a meeting.
- ITEM NO. 4(D):**  
**2009-2010 Liquid Fuels Audit** The Board was in receipt of the Auditor General's audit of the Township's 2009 through 2010 Liquid Fuels fund. Karen Kleist reported that there were two minor corrections – the 2010 annual report was completed prior to posting December's interest and there was a \$30 error on one of the expenses; however, there were no findings.
- ITEM NO. 4(E):**  
**Other Old Business** The Board and Solicitor Klemeyer informed those present of a recent press release concerning the on-going lawsuits against the Township by Lake Adventure, who oppose the Township restricting RV size to 8.5' max width when in travel mode and to requiring placement permits for RVs. Lake Adventure had appealed a decision by Pike County Court of Common Pleas Judge Kameen to Commonwealth Court. The panel of Commonwealth Court judges affirmed Judge Kameen's decision and went on to offer that Lake Adventure's claims of pre-emption and exemption under the Recreational Cabin provisions of the UCC were without merit. They further opined that Lake Adventure's own Covenants do not permit 12' wide trailers. The Township hopes that the Lake Adventure Community Association will now focus more on correcting deficiencies in the sewage, water, and electric systems.

**ITEM NO. 5:  
EMERGENCY SERVICES REPORTS**

Tom Stephenson of Milford Fire Dept. reported that in 2011 they had 703 EMS calls (323 in Dingman) and 432 Fire calls (187 in Dingman) for a total of 1135 calls in 2011. 2012 year-to-date there have been 35 EMS calls and 21 fire calls.

Joe Kupcha of Pike ALS reported that in December they had 110 calls – 7 in Dingman. A full annual report will be given at the next meeting.

**ITEM NO. 6: CORRESPONDENCE  
A) Niclaus Engineering**

The Board received notice from Niclaus Engineering that Lake Adventure is filing an application for a utility line stream crossing; the water lines are being extended to the new water tower. There were no comments.

**ITEM NO. 6(B):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the December 26, 2011 to January 8, 2012 Roadmaster Report as submitted.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted an annual report for sewage permitting activity in 2011. He informed the Board of HB1855, which will allow DEP to oversee and regulate well construction.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 17, 2012 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

There were no comments from the public or press.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the January 17<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary / Treasurer