

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**FEBRUARY 7, 2012 MEETING**  
**AGENDA**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: January 17, 2012 Regular Meeting
3. OLD BUSINESS
  - a) Other
4. NEW BUSINESS
  - a) Bethzaida Pagan-Torres re: Home Occupation Daycare Regulations
  - b) PA Gaming Funds Grant Award
  - c) Bridge Preserve Development Proposal
  - d) Other
5. SUBDIVISIONS / LAND DEVELOPMENTS
  - a) Emery Subdivision – SALDO Waiver application
  - b) Marquin Sewage Planning Module
  - c) Maple Park Garden Apartments - Update
  - d) Preserve at Milford Hills - Update
6. CORRESPONDENCE
  - a) Justin Striharsky
  - b) Sean Strub re: Muir House
  - c) Michael Mrozinski re: Pike Co. Hazard Mitigation Plan update
  - d) Pres. Judge Joseph Kameen re: District Court re-alignment
  - e) Schoenagel & Schoenagel re: Crescent Lake Dam
  - f) Parks & Recreation Commission
  - g) Miscellaneous Correspondence
7. EMERGENCY SERVICES REPORTS
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
  - a) Payment of Bills: \$ 15,624.98  
Fire Tax Fund Disbursement: \$20,000.00
  - b) General Fund Balance: \$ 394,062.81
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Kyle Wright & Joe Kupcha, Pike ALS; Bethzaida Pagan-Torres; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the January 17, 2012 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Other Old Business**  
**Pike ALS Annual Report** Kyle Write of Pike ALS presented their 2011 Annual Report. Overall, there were 1,780 calls in 31 municipalities (225 in Dingman). They have two stations, one in Hawley (which is moving to Greeley this year) and the other in Milford.
- ITEM NO. 4: NEW BUSINESS**  
**A) Bethzaida Pagan-Torres** Ms. Pagan-Torres was present to request that the Board consider changing the regulations for home occupation daycares so they can be sited on one acre (rather than 2 acres). She lives in PMWL and wants to have one, but only has one acre of property. The Board referred the matter to the Planning Commission to look into whether the ordinance should be changed.
- ITEM NO. 4(B):**  
**PA Gaming Funds Grant Award** Chairman Mincer announced that the Township has been awarded a \$506,555 grant to assist in finishing Phase I of the Log Tavern Park. He thanked Karen Kleist for putting together the application and also Mike Peifer, Lisa Baker and Roseanne Brown for their support. Karen Kleist informed the Board that since the award is less than what was requested, DCED needs to know if the project will need to be scaled back. Karen stated that she feels they have sufficient funds to make up the shortfall without scaling the project back. The Board agreed.
- ITEM NO. 4(C):**  
**Bridge Preserve Development Proposal** The Board was in receipt of a proposal from Thomas McLane & Associates to assist in implementing the Bridge Preserve Master Site Plan – from obtaining permits, preparing construction and bid documents to construction observation. The proposal is for an hourly basis, not to exceed \$55,597.50. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to accept and approve the proposal from Thomas McLane & Assoc. in the amount not to exceed \$55,597.50. Chairman Mincer stated that the cost of developing the Bridge Preserve will be paid entirely from the funds generously donated by Charlie Bridge and his family.
- ITEM NO. 4(D):**  
**Other New Business** There was no Other New Business at this time.
- ITEM NO. 5:**  
**SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Emery Subdivision – SALDO Waiver Request: The Board was in receipt of a request for a Waiver for the proposed 2-lot subdivision to Section 100-300 (road widths) for approximately the first 400' where the existing paved cartway is 6" less than required and the stream crossing, which has no shoulder area. The Planning Commission recommended approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Emery SALDO Waiver.
- B) Marquin Sewage Planning Module: The Board reviewed the Sewage Planning Module for the proposed 2-lot commercial subdivision. The Planning Commission recommended approval with the caveat that Chapter 102 has not been complied with. Following discussion, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Marquin Sewage Planning Module (Resolution No. PM01-2012) subject to the conflict with Chapter 102 being resolved or deemed compliant by PaDEP.

- C) Maple Park Garden Apartments – Update: The Township Engineer has denoted the areas of over-clearing and recommends that an as-built survey and a revised landscaping plan to address the areas that were cleared outside the original approved limits be submitted prior to final land development approval. The debate as to basement areas and how they relate to the zoning ordinance definition of floor area (which impacts the allowable unit size) has been resolved by the applicant's removing interior basement accesses from each unit, adding an exterior bilco door to each building, and only placing concrete under mechanical equipment.
- D) Preserve at Milford Hills – Update: The Township Engineer conducted a site inspection to determine if the work outlined in the renewed Developers Agreement to be done by the end of 2011 had been completed. It does not appear that any of the work has even been started. A letter was sent to the developer informing that the work needs to be done immediately.

**ITEM NO. 6: CORRESPONDENCE****A) Justin Striharsky**

The Board was in receipt of a letter from Justin Striharsky informing that he must tender his resignation as Alternate Sewage Enforcement Officer at this time. The Board tabled this item for further discussion.

**ITEM NO. 6(B):****Sean Strub re: Muir House**

The Board was in receipt of a letter from Sean Strub requesting authorization to convert the Muir House from an Inn to apartments. Chris Wood informed the Board that apartments are not currently allowed in the CP zone. The Board referred the matter of the viability of amending the ordinance.

**ITEM NO. 6(C):****Pike Co. Hazard Mitigation Plan Update**

The Board was in receipt of correspondence from Mike Mrozinski of the Pike County Community Planning Office including an electronic version of the Hazard Mitigation Plan and a sample Resolution adapting same. This item will be on the Agenda for the next meeting to allow for review.

**ITEM NO. 6(D):****President Judge Joseph Kameen**

The Board was in receipt of notification of the proposed re-alignment of District Justices offices in Pike County. The proposal calls for the elimination of one office and splitting Dingman Township between two of the remaining offices (utilizing the existing division line for the voting districts). Comments will be accepted through February 17, 2012.

**ITEM NO. 6(E):****Schoenagel & Schoenagel**

The Board received notification that Crescent Lake is applying for DEP permits to install rip-rap along the dam to prevent erosion. There were no comments.

**ITEM NO. 6(F):****Parks & Recreation Commission**

Karen Kleist informed the Board that the Commission's request for a joint meeting on March 5<sup>th</sup> needs to be postponed; they will get back to us with a new date.

**ITEM NO. 6(G):****Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and requested the Secretary send a letter to the Library requesting if they can adjust the reduction in hours so that they still have some Saturday hours.

**ITEM NO. 7:****EMERGENCY SERVICES REPORTS**

DTVFD Chief Bill Mikulak reported that there were 36 EMS calls and 28 fire/rescue calls in January. He added that on top of the 36 EMS calls responded to, there were 22 alerts that were cancelled – many times after volunteers had already started responding.

**ITEM NO. 8:****ROADMASTER REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the January 9-22, 2012 and the January 23-February 5, 2012 Roadmaster Reports as submitted.

**ITEM NO. 9:****SEWAGE / ZONING OFFICER REPORT**

Chris Wood informed the Board that Lake Adventure's December Monitoring Report was within their state permit parameters, but the average occupied unit sewage flow was 1,501 gpd, and the water was 2,810 gpd. Chris distributed copies of the proposed update to the Sewage Ordinance. The Board will review it for comment at the next meeting. MOTION was made by Kerry Welsh, seconded

by Dennis Brink, and unanimously carried to authorize Chris Wood to attend the annual PASEO Conference from March 4-6 in Grantville.

**ITEM NO. 10:  
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the February 7, 2012 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 11: PUBLIC COMMENT**

Gary Nestor, alternate PMWL Board member, asked if the Township Building Officer could look at the pavilion at the Pond to let them know what needs to be done to make it safe and bring it to code. He was informed that we cannot tell them what needs to be done, but Mick could meet with their engineer to review what the engineer feels needs to be done.

**ITEM NO. 12: ADJOURNMENT**

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the February 7<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer