

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**DECEMBER 4, 2012 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING  
PUBLIC COMMENT TO DISCUSS POTENTIAL LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: November 20, 2012
3. OLD BUSINESS
  - a) Proposed amendment to "Tree Removal Notice"
  - b) Other
4. NEW BUSINESS
  - a) Audit Proposal – Local Share Grant Program Audit
  - b) Other
5. CORRESPONDENCE
  - a) Austin James Assoc. Act 2 Notice
  - b) Parks & Recreation Commission
  - c) Miscellaneous Correspondence
6. EMERGENCY SERVICES REPORTS
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ 24,938.62
  - b) General Fund Balance: \$ 558,543.57
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session following the Public Comment Period to discuss potential litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer and carried to approve the November 20, 2012 Minutes as submitted. Supervisor Brink abstained as he was not at the meeting.
- ITEM NO. 3: OLD BUSINESS**  
**A) Proposed Amendment to "Tree Removal Notice"** The Board reviewed the revised notice that adds a provision for trees outside the right-of-way that need to be removed. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the revised tree removal notice format as presented.
- ITEM NO. 3(B): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**  
**A) Audit Proposal – LSA Grant** The Board reviewed the proposal from Kirk, Summa & Co. to conduct the required Local Share Account (Gaming Funds) Grant program audit at a cost not to exceed \$1,500.00. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the LSA Grant audit proposal submitted by Kirk, Summa & Company.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: CORRESPONDENCE**  
**A) Austin & James Associates** The Board received notification of intent to remediate fuel oil contamination around a fuel tank at the Dingman-Delaware Primary School due to a tank overfill. There were no comments.
- ITEM NO. 5(B): Parks & Recreation Commission** The Board received a Memo from the Rec Board outlining suggested fees for field and concession stand use by leagues if the Board finds it necessary to charge fees.
- ITEM NO. 5(C): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and noted a letter from NPS Superintendent Donahue that appears to infer they would prefer a for-profit company to lease Cliff Park.
- ITEM NO. 6: EMERGENCY SERVICES REPORTS** There were no reports at this time.
- ITEM NO. 7: ROADMASTER REPORT** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the November 12-25, 2012 Roadmaster Report as submitted.
- ITEM NO. 8: SEWAGE / ZONING OFFICER REPORT** Chris Wood submitted his report and noted that Lake Adventure's reports for September and October continue to show improved sewage discharge and water consumption levels.
- ITEM NO. 9: TREASURER'S REPORT** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the December 4, 2012 Treasurer's Report, Bill Payment list and General Fund balance, and to sign the checks following the meeting.
- ITEM NO. 10: PUBLIC COMMENT** There were no comments from the public or press.

**ITEM NO. 11:  
EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business after reconvening the regular meeting, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adjourn the December 4<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer