

**DINGMAN TOWNSHIP BOARD OF SUPERVISORS**  
**SEPTEMBER 27, 2011 MEETING**  
**AGENDA**

**THERE WILL BE AN EXECUTIVE SESSION FOLLOWING THE PUBLIC COMMENT PERIOD TO DISCUSS  
PERSONNEL MATTERS AND CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: August 16, 2011 & September 6, 2011 Meetings
3. OLD BUSINESS
  - a) Preserve at Milford Hills Development Bond renewal
  - b) Other
4. NEW BUSINESS
  - a) 2012 Budget Workshop Schedule - Proposed
  - b) 2012 Pension Minimum Municipal Obligation
  - c) Proposed Amendment to Sawkill Creek Watershed Ordinance
  - d) Pike County Township Officials Convention
  - e) Other
5. EMERGENCY SERVICES REPORTS
6. CORRESPONDENCE
  - a) Craig Moureaux, Zoning Hearing Board
  - b) PSATS – Action Alert
  - c) Gary Orben re: EMA meeting
  - d) Pike County Commissioners – 2 items
  - e) PA State Troopers Association
  - f) Pike County Tax Administration – Abatement Requests (2)
  - g) Miscellaneous Correspondence
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
  - a) Payment of Bills: \$ 45,100.00 General Fund  
\$ 174,297.00 Park & Rec Fund
  - b) General Fund Balance: \$ 602,855.69
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Joe Kupcha, Pike ALS; Tom Stephenson, Milford Fire Dept.; and member of the public and press. Dennis L. Brink, Vice Chairman was absent.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss personnel matters and current litigation.
- Since he was not at the last meeting, Chairman Mincer took this opportunity to thank Township staff, emergency service providers and the other Supervisors for all the time they put in during and in the days following Hurricane Irene. He was pleased at the way the community pulled together and dealt with everything that needed to get done.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the August 16, 2011 and September 6, 2011 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**  
**A) Preserve at Milford Hills  
Developers Agreement Renewal**
- The Board was in receipt of a letter from the developer's attorney offering to put the gate on the back entrance and also to block off unnecessary roads after the 4 existing homes and requesting that the homeowners be able to offer an opinion on the Developers Agreement extension rather than having "veto" power. The Board agreed to the request.
- ITEM NO. 3(B):  
Other Old Business**
- Cathy Mattos has requested a partial release from her Fire Loss Escrow. She is donating the property (with a certified foundation, well and septic) to Habitat for Humanity and needs \$5000 for closing costs. Following discussion, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to release \$5,000 from the Mattos Fire Loss Escrow and deliver it to the closing; the remaining \$5,000 will be released upon issuance of a building permit.
- ITEM NO. 4: NEW BUSINESS**  
**A) 2012 Budget Workshops Schedule**
- The Board reviewed the proposed budget workshop schedule which consists of meeting at 6:30 pm prior to and also following the regular October and November meetings, and on October 25<sup>th</sup> at 7pm. The Board approved the schedule and authorized advertising same.
- ITEM NO. 4(B):  
2012 Pension MMO**
- Karen Kleist provided the 2012 Pension Plan Minimum Municipal Obligation calculation. The calculations include projected 2011 salaries of participating employees applied to a formula provided by PMRS. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the 2012 Pension Plan MMO in the amount of \$58,132.00.
- ITEM NO. 4(C):  
Proposed Sawkill Watershed  
Management Ordinance Amendment**
- The Board reviewed the proposed amendment to the Sawkill Stormwater Management Ordinance which revised the penalty section to make it more flexible and to allow for extensions of time for compliance if good cause is shown. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to advertise the proposed Amendment.
- ITEM NO. 4(D):  
Pike Co. Township Officials Convention**
- The Pike County Association of Township Officials annual convention will be held on October 7<sup>th</sup> at Ehrhardt's Restaurant. MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to authorize employees and board/commission members to attend.
- ITEM NO. 4(E):  
Other New Business**
- There was no Other New Business at this time.

**ITEM NO. 5:  
EMERGENCY SERVICES REPORTS**

Joe Kupcha of Pike ALS reported that in August there were 145 calls (13 in Dingman). Their Tricky Tray fundraiser was very successful, raising over \$6,000. They currently have 4 rigs in service. Tom Stephenson of Milford Fire Dept. submitted his report. Year-to-date, there were 558 EMS calls (256 in Dingman) and 333 fire calls (142 in Dingman). During Hurricane Irene, the station was open for about 90 hours providing shelter (4 people), water, ice, etc.

DTVFD Chief Bill Mikulak said the Senior Fair held at the firehouse seemed to be a huge success – about 400 people attended.

**ITEM NO. 6: CORRESPONDENCE  
A) Craig Moureaux**

The Board was in receipt of an updated letter from Craig informing that he would be resigning from the Zoning Hearing Board immediately following the JoJo Oil Hearing on September 29, 2011. The Board regrets his resignation and appreciates the fine job he has done.

**ITEM NO. 6(B):  
PSATS Action Alert**

The Board was in receipt of notification from PSATS of SB 898 which would have the Noncoal Surface Mining Conservation & Reclamation Act supersede all local ordinances except zoning. The Board directed the Secretary to inform Senator Baker that the Board opposes that portion of the bill.

**ITEM NO. 6(C):  
Gary Orben re: EMA Meeting**

The Board received a memo from the County Chief Clerk that there would be a meeting on September 29<sup>th</sup> at 7 pm with municipal officials, representatives of the three utility companies serving the county and Emergency Management Coordinators to review and evaluate the responses during the last two weather events.

**ITEM NO. 6(D):  
Pike County Commissioners**

The Board was in receipt of a letter from the Commissioners informing that there will be a “sneak peak” of the nearly completed Pike County Training Center on October 19<sup>th</sup> for municipal officials. Also, a survey of training facility needs was received.

**ITEM NO. 6(E):  
PA State Troopers Association**

The Board was in receipt of notification that there will be a dedication ceremony for the “Fallen Troopers Memorial Highway” monument at 10 am on October 15<sup>th</sup> at the Matamoras Welcome Center.

**ITEM NO. 6(F):  
Pike County Tax Administration**

The Board received two requests for abatement of taxes: from Puiu as the % of basement area finished was wrong, and Coughlin as the cabin was removed. Following discussion, the Board had no objections.

**ITEM NO. 6(G):  
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and had one comment. Chairman Mincer relayed that Dingman Township is one of the 4 municipalities (unnamed in recent donation solicitations) in the County that contribute annually to the Pike County Humane Society. There is no need for residents to request that the Township contribute.

**ITEM NO. 7:  
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 5-18, 2011 Roadmaster Report as submitted.

**ITEM NO. 8:  
SEWAGE / ZONING OFFICER REPORT**

Chris Wood submitted his report which contained: a list of hearings scheduled before the Zoning Hearing Board; the Township website has been transferred to the new web host and most of the problems from the transition have been fixed; and 180 larger electronic items were collected for recycling at Cleanup Day.

**ITEM NO. 9:  
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to approve the September 27, 2011 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

**ITEM NO. 10: PUBLIC COMMENT**

Mr. Kent of Country Club Woods complained that the Maple Park developer has cleared the area designated on the plans to be an undisturbed natural buffer area. He has also encroached onto his property. The Board requested Chris Wood and Mike Weeks meet on-site with Mr. Kent and the developer.

**ITEM NO. 11: EXECUTIVE SESSION**

The Board recessed to Executive Session at this time.

**ITEM NO. 12: ADJOURNMENT**

There being no further business upon reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Thomas Mincer, and unanimously carried to adjourn the September 27<sup>th</sup> meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer