

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 18, 2011 MEETING
AGENDA

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: October 4, 2011 Meetings
3. OLD BUSINESS
 - a) Mattos Fire Loss Escrow – Final Release
 - b) Preserve at Milford Hills – Developers Agreement/Bond Renewal
 - c) Other
4. NEW BUSINESS
 - a) Parks & Recreation Commission
 - b) Other
5. EMERGENCY SERVICES REPORTS
6. SUBDIVISIONS / LAND DEVELOPMENTS
 - a) Emmanuel Lutheran Church – Sewage Planning Module
 - b) Aperia Lot Improvement
 - c) Milland Lot Improvement
7. CORRESPONDENCE
 - a) Miscellaneous Correspondence
8. ROADMASTER REPORT
9. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
10. TREASURER REPORT
 - a) Payment of Bills: \$ 287,386.83
 - b) General Fund Balance: \$ 559,684.04
11. PUBLIC COMMENT PERIOD
12. ADJOURNMENT
13. BUDGET WORKSHOP

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; Jim Snyder, Roadmaster; George Kleist, Park & Recreation Commission; Tom Stephenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 4, 2011 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Mattos Fire Loss Escrow Close-out Karen Kleist informed the Board that a building permit has been issued on the property that Ms. Mattos donated to Habitat for Humanity. As previously decided, the remaining escrow funds are to be released. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to release the escrow account balance plus accrued interest to Cathleen Mattos.
- ITEM NO. 3(B): Preserve at Milford Hills – Developers Agreement/Bond Renewal** Karen Kleist provided an update on the status of the renewal from the developer's attorney. The Board will need to make a decision at the next meeting to sign the renewal agreement or call the bond.
- ITEM NO. 3(C): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Parks & Recreation Commission Recreation Commission Chairman George Kleist was present to discuss a Memo the Commission sent to the Supervisors recommending/requesting including: a dog park if sufficient donations can be received; the third (future) ballfield have a 90' baseline, possibly incorporating it with the soccer field; a lock box with the gate key be installed so Commission members can access the park; contacting the Biondo Group to see if they would consider contributing to a handicap accessible playground; would like to hold a "Sneak Peek" of the park on November 12th to allow residents to see what has been done. The Board will consider and let the Commission know.
- ITEM NO. 4(B): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: EMERGENCY SERVICES REPORTS** Tom Stephenson of Milford Fire Dept submitted their report. Year-to-date, there were 362 fire calls (158 in Dingman) and 604 EMS calls (283 in Dingman). Training is ongoing.
- ITEM NO. 6: SUBDIVISIONS / LAND DEVELOPMENTS**
- A) Emmanuel Lutheran Church – Sewage Planning Module: The Board was in receipt of the revised Operations & Maintenance Agreement that has been reviewed and approved by Chris Wood and Mike Weeks. Karen Kleist reported that DEP had returned the original approved Module for additional information; this is the last element needed in order to resubmit. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the revised Operations and Maintenance Agreement for the Emmanuel Lutheran Church sewage planning module.
- B) Aprea Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the Township Engineer and the County Planning Commission and Conservation District. The Township Planning Commission recommended approval. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the Gilda Aprea lot improvement combining lots 68 & 69, Block 7, Section 3 of Sunrise Lake, to be known as lot 68A.

C) Milland Lot Improvement: The Board reviewed the proposed lot improvement and documentation including deeds, letters of adequacy from the Township Engineer and the County Planning Commission and Conservation District. The Township Planning Commission recommended approval. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the Norman & Constance Milland lot improvement combining lots 32 & 33A, Block 7, Section 3 of Sunrise Lake, to be known as lot 33B.

ITEM NO. 7: CORRESPONDENCE
A) Miscellaneous Correspondence

The Board reviewed various Miscellaneous Correspondence and had no comments.

ITEM NO. 8:
ROADMASTER REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 3-16, 2011 Roadmaster Report as presented.

ITEM NO. 9:
SEWAGE / ZONING OFFICER REPORT

Chris Wood had nothing new to report at this time.

ITEM NO. 10:
TREASURER'S REPORT

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 18, 2011 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 11: PUBLIC COMMENT

There were no comments from the public or press.

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to adjourn the October 18th meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer