

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
NOVEMBER 1, 2011 MEETING
AGENDA

**THERE WILL BE AN EXECUTIVE SESSION IMMEDIATELY FOLLOWING THE PUBLIC COMMENT PERIOD TO
DISCUSS CURRENT LITIGATION & PERSONNEL MATTERS**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: October 18, 2011 Meeting
3. OLD BUSINESS
 - a) Balton Fire Loss Escrow – Partial Release
 - b) Savignano Sewage Maintenance Bond Release
 - c) Preserve at Milford Hills – Developers Agreement/Bond Renewal
 - d) Other
4. NEW BUSINESS
 - a) Township Park – Proposed sign; Sneak Peek request; Construction Punchlist
 - b) Hurricane Irene – PEMA/FEMA Agent Designation
 - c) Other
5. EMERGENCY SERVICES REPORTS
6. CORRESPONDENCE
 - a) Zoning Hearing Board
 - b) Miscellaneous Correspondence
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 48,331.33
 - b) General Fund Balance: \$ 538,977.55
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

BUDGET WORKSHOP

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Joe Kupcha, Pike ALS; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm opening with the Pledge of Allegiance. He announced that there would be an executive session immediately following the Public Comment period to discuss current litigation and personnel.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the October 18, 2011 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Balton Fire Loss Escrow Release The Board was in receipt of a request for a partial release in the amount of \$5,995.00 from Mr. Balton. Karen Kleist informed the Board that the house is ready for siding and the roof is complete; after the requested release \$5,000.80 will remain in the account. MOTION was made by Kerry Welsh and seconded by Thomas Mincer to approve a \$5,995.00 release from the Balton Fire Loss Escrow. Supervisor Brink abstained as he did some work on the property.
- ITEM NO. 3(B): Savignano Sewage Escrow Release** Karen Kleist informed the Board that the Savignano replacement sewage system is installed and has been approved by Chris Wood. The \$2,000 bond the Township held while the holding tank was utilized can now be returned. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to release the \$2,000 Savignano sewage escrow.
- ITEM NO. 3(C): Preserve at Milford Hills – Developers Agreement/Bond renewal** The Board was in receipt of a letter from the Developer's attorney with the four property owners responses regarding the extension attached. Attorney Wolfe further added that his client intends to address their concerns regarding fixing potholes, entrance lighting, etc. The proposed renewal extends the Agreement to August 31, 2012. MOTION was made by Dennis Brink, seconded by Thomas Mincer, and unanimously carried to approve the proposed Agreement renewal as submitted provided the Developer follows through with completing the additional work outlined in his letter of October 31, 2011.
- ITEM NO. 3(D): Other Old Business** There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Township Park Karen Kleist provided a proof for a sign that acknowledges funding assistance provided by DCNR and DCED that is needed in order to close out the grants. This sign will be placed internally in the Park. The cost for the 4'x5' sign is \$385.00. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve purchase of the sign as proposed.
- Dennis Brink updated the Board on the last PCCD inspection and the punch list of items to be addressed. They are minor and will be completed within the next couple weeks.
- The Board authorized the Parks & Recreation Commission to hold a "Sneak Peek" at the Park on November 12th from noon to 2 pm.
- ITEM NO. 4(B): Hurricane Irene – PEMA/FEMA Agent Designation Resolution** MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to authorize Sec./Treas. Karen Kleist to execute, on behalf of the Township, all required forms and documents for the purpose of obtaining disaster financial assistance.
- ITEM NO. 4(C): Other New Business** There was no Other New Business at this time.

**ITEM NO. 5:
EMERGENCY SERVICES REPORTS**

Joe Kupcha of Pike ALS reported that in October they had 129 calls (11 in Dingman); year-to-date there were 237 calls in Dingman. He informed the Board that their station is soon relocating from Buist Road to the Mill – off Rt 2001 in Milford Borough.

DTFVD Chief Bill Mikulak submitted his report. There were 49 fire/rescue calls and 59 EMS calls in October.

**ITEM NO. 6: CORRESPONDENCE
A) Zoning Hearing Board**

The Board received the Findings of Fact from the JoJo Oil Special Exception application denial by the Zoning Hearing Board.

**ITEM NO. 6(B):
Miscellaneous Correspondence**

The Board reviewed various Miscellaneous Correspondence and noted that Route 209 from Milford to Route 739 is closed because a stretch of roadway has become undermined.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the October 17-30, 2011 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on the following:

- The Zoning Hearing Board denied Lake Adventure's two appeals at the hearing on Oct. 27th;
- The Zoning Hearing Board hearings on the proposed Cell Tower near Mt. Haven and the Green/Disla Bed & Breakfast will be held on Nov. 17th beginning at 6:00 pm.
- Lake Adventure shut down their spray field and switched to stream discharge on Oct 31st. Their Discharge Monitoring report showed a monthly discharge of 183,315 gpd average – the permit limit is 160,000 gpd average.

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the November 1, 2011 Treasurer's Report, Bill Payment List and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

Michael Ulerich of Fir Drive was present to complain about the degree of clearing Maple Park has done. It was explained that the Township has determined that some over clearing has taken place, but until updated surveys come in, it is not clear to what degree it was over-cleared.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

ITEM NO. 12: ADJOURNMENT

There being no further business after reconvening the regular meeting, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the November 1st meeting.

Respectfully submitted,

Karen Kleist, Secretary/Treasurer