

DINGMAN TOWNSHIP BOARD OF SUPERVISORS
JULY 19, 2011 MEETING
AGENDA

**AN EXECUTIVE SESSION WILL BE HELD IMMEDIATELY FOLLOWING THE
PUBLIC COMMENT PERIOD TO DISCUSS CURRENT LITIGATION**

1. CALL TO ORDER - Pledge of Allegiance
2. APPROVAL OF MINUTES: July 5, 2011 Meeting
3. OLD BUSINESS
 - a) Other
4. NEW BUSINESS
 - a) Township Park – Change Orders and Update
 - b) Mower Quotes (State Contract)
 - c) Bid Notice – Buist Road Resurfacing
 - d) Other
5. EMERGENCY SERVICES REPORTS
6. CORRESPONDENCE
 - a) Pennoni Assoc.- Acts 67/68 Notification
 - b) Bob Pitcavage, PaDEP
 - c) Miscellaneous Correspondence
7. ROADMASTER REPORT
8. SEWAGE/ZONING ENFORCEMENT OFFICER REPORT
9. TREASURER REPORT
 - a) Payment of Bills: \$ 163,228.77
 - b) General Fund Balance: \$ 905,195.32
10. PUBLIC COMMENT PERIOD
11. EXECUTIVE SESSION
12. ADJOURNMENT

- ATTENDANCE:** Thomas E. Mincer, Chairman; Dennis L. Brink, Vice Chairman; Kerry W. Welsh, Supervisor; Karen Kleist, Secretary/Treasurer; John H. Klemeyer, Solicitor; Chris Wood, Sewage/Zoning Enforcement Officer; William Mikulak, EMA Coordinator; Tom Stevenson, Milford Fire Dept.; and members of the public and press.
- ITEM NO. 1: CALL TO ORDER** Chairman Mincer called the meeting to order at 7:30 pm, opening with the Pledge of Allegiance. He announced that there would be an Executive Session immediately following the Public Comment Period to discuss current litigation.
- ITEM NO. 2: APPROVAL OF MINUTES** MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve the July 5, 2011 Minutes as presented.
- ITEM NO. 3: OLD BUSINESS**
A) Other Old Business There was no Other Old Business at this time.
- ITEM NO. 4: NEW BUSINESS**
A) Township Park – Change Orders The Board was in receipt of two change orders to the contract with Ciccone Construction: #1 for additional silt sock in the amount of \$4,600; and #2 for temporary seeding of the football field area in the amount of \$7,392. Both were reviewed and approved by McLane Associates. MOTION was made by Dennis Brink, seconded by Kerry Welsh, and unanimously carried to approve Change Orders #1 and #2 as submitted.
- The Board also reviewed a preliminary drawing for a change in the storm drainage behind the concession stand area. Instead of terminating the swale with a level spreader behind the concession area, the swale will be extended to connect with a retention area. This will eliminate the potential for water issues around the building site. There is no net cost change. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the storm drainage (grading revision) plan change dated 7/18/11.
- ITEM NO. 4(B): Mower Quotes** The Board was in receipt of two quotes for a Scag mower under state contract. Both quotes were the same; \$15,858.50 for a Turf Tiger with clamshell bagger. MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the purchase of a Scag Turf Tiger mower with bagger as quoted from John's Mower Shop in Milford.
- ITEM NO. 4(C): Buist Road Resurfacing Ad** Karen Kleist provided the Board with a copy of the advertisement for bids for the Buist Road paving. The Bid Opening/Award will be on August 2, 2011.
- ITEM NO. 4(D): Other New Business** There was no Other New Business at this time.
- ITEM NO. 5: EMERGENCY SERVICES REPORTS** Tom Stevenson of Milford Fire Dept. submitted his report. There were 199 EMS and 97 Fire calls year-to-date in Dingman Township. Total Department calls were 643. Training is ongoing.
- ITEM NO. 6: CORRESPONDENCE**
A) Pennoni Associates The Board received an Act67/68 Notice from Pennoni Assoc. that Conashaugh Lake has applied for a PaDEP permit to replace a culvert pipe.
- ITEM NO. 6(B): Bob Pitcavage, PaDEP** The Board received a recycling survey and notice that the Township needs to have mandatory recycling based on the 2010 Census counts.
- ITEM NO. 6(C): Miscellaneous Correspondence** The Board reviewed various Miscellaneous Correspondence and had no comments.

**ITEM NO. 7:
ROADMASTER REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the June 27 to July 10, 2011 Roadmaster Report as submitted.

**ITEM NO. 8:
SEWAGE / ZONING OFFICER REPORT**

Chris Wood reported on the following Zoning Hearing Board Hearings: Lake Adventure Variance/ Appeal Hearing July 6th – both sides closed their cases. Board will reconvene on August 17th at 5 pm to render a decision. Lake Adventure Appeal application #2 – all parties agreed to postpone hearings on this application pending the outcome of Appeal #1 (above).

**ITEM NO. 9:
TREASURER'S REPORT**

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the July 19, 2011 Treasurer's Report, Bill Payment List, and General Fund balance, and to sign the checks following the meeting.

ITEM NO. 10: PUBLIC COMMENT

Mr. Paul Boos expressed concern about the stability of the utility poles and a tree on VanAuken Hill Road that he feels have been undermined after the Township road department cut back the bank. Karen Kleist explained that the Roadmaster would contact Met-Ed if he feels the poles need to be shored up or moved; he would also see that any dangerous trees are removed.

Mr. Boos also asked if citizens can request the Township to look at structures that appear to be in a hazardous condition. Chairman Mincer stated that the information should be called into the Township offices so the building code official can look into it.

ITEM NO. 11: EXECUTIVE SESSION

The Board recessed to Executive Session at this time.

Upon reconvening the regular meeting, the following motions were made:

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to approve the proposal from Northeast Construction Services in the amount of \$975.00 to provide electrical layout specifications for the Park, including plans sufficient to obtain a UCC permit.

MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to assign the primary response areas for advanced life support services as designated on the "ALS District Map".

ITEM NO. 12: ADJOURNMENT

There being no further business, MOTION was made by Kerry Welsh, seconded by Dennis Brink, and unanimously carried to adjourn the July 19th meeting.

Respectfully submitted,

Karen Kleist, Secretary / Treasurer